



## TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

The Town of Kill Devil Hills is accepting applications for the following position:

### **EQUIPMENT OPERATOR**

The Streets Division is seeking an operator for medium maintenance and construction equipment requiring skill in the construction, maintenance, and repair of streets, drainage facilities, and rights-of-way. Possession of a valid N.C. Class B commercial driver's license is required. Graduation from high school and previous experience in the operation of related medium to heavy equipment in street or other construction is desired, or an equivalent combination of education and experience. Applicants not meeting the minimum qualifications will be considered at a training rate of pay. Starting pay is \$34,984 with an excellent benefits package.

Town of Kill Devil Hills Employment Applications must be received in the **Administration Department by 5:00 p.m. on Monday, April 16, 2018** submitted to:

Town of Kill Devil Hills  
ATTN: Mr. Shawn Murphy, Assistant Town Manager  
102 Town Hall Drive  
P.O. Box 1719  
Kill Devil Hills, NC 27948

To receive an application, please call (252) 449-5300, check the website at [www.kdhnc.com](http://www.kdhnc.com), or come to the Town Hall Administration Department.

The Town of Kill Devil Hills is an Equal Opportunity Employer.

## EQUIPMENT OPERATOR

### General Statement of Duties

Operates a variety of responsible medium maintenance and construction equipment performing functions requiring skill.

### Distinguishing Features of the Class

Employees in this class operates medium to heavy maintenance and construction equipment requiring skill or competence in the construction, maintenance, and repair of streets, drainage facilities, and rights-of-way. Employees perform preventive maintenance and minor repairs to assigned equipment. Work also includes repairing and installing street signs, asphalt patching, installing driveway pipe, repairing sidewalks and other concrete structures and related tasks. Employees may work independently or as a member of a crew under regular supervision. Work is performed in accordance with general instructions and within defined procedures. Employees are subject to hazards including working in both inside and outside environments, in extreme hot and cold weather, and exposure to various hazards such as noise, vibrations, moving mechanical parts, dusts, mists, oils, tight quarters, and narrow passage ways. Work may be reviewed while in progress and usually upon completion for adherence to instructions and established standards.

### Duties and Responsibilities

#### Essential Duties and Tasks

Operates a variety of medium to heavy equipment such as large tractors with mower attachments, loaders, backhoes, and dump trucks.

Operates a large tractor mower with bush hog, side arm, and other various attachments to mow street rights-of-way, sewer easements, etc.

Operates backhoe to cut and remove asphalt street sections, install driveway pipe, clear outfall lines, load stone, carry pipes, etc.

Cleans and clears ditches; cleans and clears beach areas; removes debris from storm drains.

Fabricates, replaces, and erects street signs.

Operates a motor grader to grade gravel roads, remove potholes, clear side of road, pull ditches, level sand, or gravel.

Participates in the maintenance and repair of streets, sidewalks, drainage systems, and other areas as needed; performs work with asphalt and concrete; participates in storm debris removal.

Operates equipment in street and pedestrian traffic, around other ground utilities and in other tight places requiring care and skill.

Performs preventive maintenance and minor repairs to assigned equipment.

Cleans and washes equipment on a periodic basis.

Reports any unsafe conditions of equipment and other necessary repairs to supervisor.

Keeps records of work activities.

#### Additional Job Duties

Participates in the work of other Public Services divisions and during special events.

Performs related duties as required.

### Recruitment and Selection Guidelines

#### Knowledges Skills and Abilities

Considerable knowledge of the operation, maintenance, capabilities, and limitations of medium and heavy equipment used in the area of assignment.

Considerable knowledge of the occupational hazards and proper safety precautions.

Equipment Operator  
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Considerable knowledge of the traffic laws and regulations governing equipment operation.  
Working knowledge of the maintenance and repair of water and sewer lines, streets, drainage, sidewalks, and related appurtenances.

Skill and care in the operation of several types of construction equipment.

Ability to make minor repairs to heavy equipment.

Ability to understand and follow instructions and prepare simple records.

Ability to establish and maintain effective work relationships with the public and other employees.

Physical Requirements

Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, and performing repetitive motions.

Must be able to perform heavy work exerting up to 100 pounds of force occasionally; and/or up to 50 pounds of force frequently; and/or up to 20 pounds of force constantly to move objects.

Must possess the visual acuity to operate heavy equipment and distinguish details and differences in grading streets, and prepare written records.

Desirable Education and Experience

Graduation from high school and experience in the operation of related medium to heavy equipment; or an equivalent combination of education and experience. Prefer experience in street or other construction and/or maintenance.

Special Requirement

Possession of a valid North Carolina class B commercial driver's license.

Kill Devil Hills

2002

2006

2015

Special Note: This generic class description gives an overview of the job class, its essential job functions, and recommended job requirements. However, for each individual position assigned to this class, there is available a completed job questionnaire with a physical abilities checklist that can give further details about that one specific position. Those documents should be reviewed before initiating a selection process. They can provide additional detailed information on which to base various personnel actions and can assist management in making legal and defensible personnel decisions.