



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

NOTICE OF PUBLIC MEETING

NOTICE is hereby given that on Thursday, April 23, 2015 at 8:30 a.m., the Kill Devil Hills Community Appearance Commission (CAC) will hold a meeting in the Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road. The items to be discussed are listed below:

Call to Order

Agenda Approval

Approval of Minutes

1. March 26, 2015 meeting minutes

Public Comment – please adhere to a limit of 3 minutes per person or group

Response to Public Comment

Ongoing Business

1. Outdoor Storage and Outdoor Display Definition Discussion
2. Survey Update
3. New Rental Signs

New Business

1. Summer meeting schedule

Adjournment

Posted this 17th day of April 2015.

Michael O'Dell
Administrative Specialist

Copies to: Community Appearance Commission members in their meeting materials; Board of Commissioners; all department heads; all Town bulletin boards; KDH Sunshine List including all local news media; KDH Electronic Distribution List; website, social media; file

Minutes of the Thursday, March 26, 2015 meeting of the Kill Devil Hills Community Appearance Commission (CAC) held at 8:30 a.m. in the Board of Commissioners Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road.

Members Present: Chair Sue Kelly, Vice-Chair Chris Marik, Sandie Markland, Michael Midgette, and Pris Shea.

Members Absent: James Almoney, Bambos Charalambous, and Melinda Mogowski

Others Present: Steve Albright, Public Services Director; Meredith Guns, Assistant Planning Director; Bryan Brightbill, Planner; and Michael O'Dell, Administrative Specialist

Commissioner Mike Hogan

Call to Order

Chair Sue Kelly called the Thursday, March 26, 2015 meeting of the Community Appearance Commission to order. She welcomed everyone and thanked them for attending.

Agenda Approval

Chair Kelly requested the addition of sand re-nourishment for discussion. Skip Jones suggested adding the density measurement of Floor Area Ratio (FAR) for single-family residential structures also. Assistant Planning Director Meredith Guns and Commissioner Michael Midgette stated that the Board of Commissioners would be discussing the topic in the near future and could provide direction on the topic. Mr. Jones noted that large single-family homes had the potential to be addressed at the state level and should be discussed by the group. Sandie Markland concurred with Mr. Jones' suggestion.

Ms. Markland moved to approve the agenda as amended, with a second by Pris Shea. Without objection, the motion was approved 5-0.

Meeting Minutes

Ms. Markland moved to approve the minutes of the February 26, 2015 CAC meeting with the amendment to include Mr. Skip Jones listed as absent. Ms. Shea provided a second and the motion passed, 5-0.

**Public Comment – please adhere to a limit of 3 minutes per person or group
Response to Public Comment**

Ongoing Business

1. Outdoor Storage and Outdoor Display Definition Discussion

Ms. Guns stated the memorandum development was ongoing, with some modifications for Melinda Mogowski and Chris Marik to review. She said the three would meet again and then submit the draft memo to the CAC for review.

2. Trash Attack! 2015 Discussion

Chair Kelly and the members present expressed their pleasure with the success of the recent Trash Attack! clean-up event. She suggested the CAC draft a letter to Town Manager Debora Díaz expressing its appreciation for the Town staff that participated in the event. Chair Kelly and Chris Marik said they would draft a letter for the CAC to review. Ms. Shea suggested also writing thank you notes from the CAC to the event sponsors who donated goods or services. Mr. Marik said he would provide Ms. Shea a list of names and addresses; Ms. Shea stated she would write the notes. Public Services Director Steve Albright reported on the totals of trash and recyclables collected at the event, which were almost three and a half times the level collected in the prior year. Mr. Jones suggested also providing additional information to the public in the future, reminding people to keep the areas clean.

Mr. Albright and the CAC members recognized Mr. Marik's leadership in the Trash Attack! event. Mr. Marik stated he would send a post-event release to the press. The group then discussed the Adopt-A-Highway program and the possibilities for clean up along U.S. 158 / Croatan Highway.

3. Survey Update

Planner Bryan Brightbill stated the online community appearance survey had received 172 responses, and would be available through Friday, March 27 at 5:00 p.m. He stated that once the report was compiled, the information would be provided to the CAC.

4. New Rental Signs

Chair Kelly shared a letter from the public expressing concern over semi-permanent "for rent" signs being placed by rental companies in the lots of managed properties throughout the town. Planner Bryan Brightbill said he had measured the signs in question, which were 23.5 inches by 35.5 inches. That size sign is under the 6 square feet maximum for signage of that type. Ms. Guns noted that the signage is more visible because these signs are now being mounted with wooden posts and are two to three feet off the ground. Earlier signage was on metal stakes at a much lower height. Mr. Jones stated that if this signage was changed, other signs that businesses like builders and others use could be affected. Chair Kelly said she always considered rental signs to be attached to the structure. She inquired whether this type of signs violated any ordinances. Ms. Guns said the ordinance allowed a sign on the house and a rental

sign. However, two rental signs would not be in compliance. She said that there was a grey area in the code. She stated that the Town's new Building Code Enforcement Officer would take an inventory of the signage, and she would forward his recommendations. Mr. Marik said, as a business representative, that these rental signs make it easy for the visitor and business deliveries. He suggested that a potential uniformity for signage would be of benefit, but likely not possible. Mr. Jones said that staff evaluation would be the best avenue.

5. Annual Report

Chair Kelly presented the draft report and stated that the recent Floor Area Ratio (FAR) information would be included. She will then submit the report to the Board of Commissioners. The group inquired about the potential for removing the annual report as a requirement. Ms. Guns stated she was working with staff on the ordinance and would bring forth a recommendation.

Sand Re-nourishment

Ms. Shea stated she did not consider sand re-nourishment to be under the purview of the CAC. She noted that as individuals the members should be making their opinions known.

Beach Driving

Ms. Markland noted that the numbers of beach drivers had decreased, but that driving was destructive to the beaches. She noted that if the Town was undertaking the expense of beach nourishment, beach driving would need to be addressed. The group's consensus was that the issue was not ripe for an organized response.

New Business

Mr. Midgette addressed petroleum development, and suggested personal wind turbines, solar panels and other alternative renewable energy approaches. The group discussed renewable energy ordinances. Ms. Guns shared information on the ordinance and the history of renewable energy development in the Town, noting that the recommended height for turbines was extremely high. Mr. Jones remarked that renewable resources were ever changing and evolving.

Ms. Kelly shared that tax credits for energy savings devices would be lapsing in the coming years.

Adjournment

With no further business appearing before the Community Appearance Commission, Ms. Markland moved to adjourn, with Mr. Jones providing a second. The vote was 5-0. The time was 9:26 a.m.