

**Minutes of the Monday, May 16, 2016 Town of Kill Devil Hills Board of Commissioners regular meeting held at 5:30 p.m. in the Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road.**

**Members Present:** Mayor Sheila F. Davies; Commissioners Mike Hogan, Michael Midgette, and Brandi Rheubottom

**Members Absent:** Commissioner Travis Appleman

**Others Present:** Debora P. Diaz, Town Manager; Steven D. Michael, Town Attorney; Greg Loy, Planning Director; Mary E. Quidley, Town Clerk

**Call to Order**

At 5:30 p.m. Mayor Davies called this meeting of the Kill Devil Hills Board of Commissioners to order and welcomed all present.

**Pledge of Allegiance and Moment of Silence**

Mayor Davies advised that former Town employee Sam Apperson, and Fire Support Group member Lois Nelms' mother, have both passed away since the last meeting and everyone was asked to keep their families in their thoughts this evening.

**Agenda Approval**

Mayor Davies explained that the Board had a need to enter *Closed Session* this evening and she made a motion to amend this meeting's agenda to include *Closed Session* immediately following the *Public Hearing* items, and prior to *Public Comment*. Commissioner Hogan seconded that motion and approval was unanimous, 4-0.

**Public Hearings**

**1. Requested amendments to Chapter 153, Zoning (Attached PH-1A and 1B)**

These items were approved for favorable recommendation by the Planning Board at its March 15, 2016 meeting. On April 11, 2016, the Board of Commissioners scheduled both items for public hearing at this meeting.

Town Attorney Steve Michael read aloud the rules of procedure that would apply to each hearing and when that was concluded he called the first public hearing to order.

**A. IG Holding LLC – §153.177(A) Commercial Zone Conditional Use and §153.076 Table of Parking Requirements – add small amusement rides with maximum capacity of 24 persons to *Outdoor Recreational Activities in the Commercial Zone and Parking Requirements***

The ordinance under consideration this evening is a compromise between the original request to add “swing boat ride,” and Staff’s suggestion to revise the language to “small amusement ride.” As presented, this amendment will add *Small Amusement Rides with Maximum Capacity of 24 Persons* to §153.177(A) in Chapter 153, Zoning. *The Table of Parking Requirements for Recreational Uses* in §153.176 is also recommended to be amended to accommodate the use.

There was no public comment on this item. John DeLucia of Albemarle Engineering addressed the Board and explained that the owners of Paradise Golf (putt-putt) desire to put in a ride specifically for small children, probably not this year but for the 2017 season.

Commissioner Midgette made a motion for the Board of Commissioners to approve this amendment and that the Board of Commissioners finds that this proposed amendment to *Chapter 153, Zoning - §153.177(A) Commercial Zone Conditional Use and §153.076 Table of Parking Requirements – add small amusement rides with maximum capacity of 24 persons to Outdoor Recreational Activities in the Commercial Zone and Parking Requirements* - is consistent with all comprehensive plans or other officially adopted plans of the Town of Kill Devil Hills that are applicable and that the amendment is reasonable in the public interest because it’s consistent with Town plans. Commissioner Rheubottom seconded that motion and approval was unanimous, 4-0.

**B. Ratnam Patel – §153.180(C)(2) Commercial Zone – establish Floor Area Ratio (FAR) for *Hotel/Motel in the Commercial Zone***

Planning Director Greg Loy addressed this item and explained that this request to amend Chapter 153, Zoning, Commercial Zone regulations would convert hotel/motel density to Floor Area Ratio (FAR) calculations on a graduated scale. The agreed upon recommendation is a compromise from the original request and is in line with the FAR established in the Ocean Impact Residential Zone (OIR).

Commissioner Hogan made a motion for the Board of Commissioners to approve this amendment and that the Board of Commissioners finds that this proposed amendment to *Chapter 153, Zoning - §153.180(C)(2) Commercial Zone – establish Floor Area Ratio (FAR) for Hotel/Motel in the Commercial Zone* is consistent with all comprehensive plans or other officially adopted plans of the Town of Kill Devil Hills that are applicable and that the amendment is reasonable in the public interest because it will encourage development on the west side of NC 12. Commissioner Midgette seconded that motion and approval was unanimous, 4-0.

## Closed Session

In accordance with the provisions of NCGS 143-311(a)(3), Mayor Davies made a motion for the Board of Commissioners to enter closed session in order to preserve the attorney-client privilege between the attorney and the Board, and for the purpose of consulting with the Town Attorney and attorney Ben Gallop on handling a claim, judicial action, mediation, arbitration, administrative procedure, or resolution in the matters of *Morrison vs. the Town of Kill Devil Hills*, and *RMW Investments, LLC, et al. vs. the Town of Kill Devil Hills*. Commissioner Hogan seconded that motion and approval was unanimous, 4-0.

It was 5:45 p.m.

At 6:36 p.m. the regular meeting reconvened and the Town Attorney announced that during Closed Session the Board of Commissioners discussed with the attorneys handling the lawsuits mentioned above and provided direction in accordance with the statute listed above.

## Public Comment (Time limit of 3 minutes per person; 5 minutes per group)

**Gary Tarpley, 2301 Virginia Dare Trail, Kill Devil Hills:** Mr. Tarpley explained that he is also representing three of his neighbors. His comments were focused on the easement condemnation procedures, which he felt to be heavy-handed, and disappointed that there is no remuneration. The tax increase has applied most heavily to the oceanfront properties within the MSD, which are in greater proportion owned by out-of-town property owners, and he doesn't believe that to be fair.

Mr. Tarpley asked the Board of Commissioners to reconsider the breadth of the project, with wide open language. He asked for reconsideration of the entire project and MSD.

**Sandy Markland, 2301 Hampton Street, Kill Devil Hills:** Ms. Markland represented the Avalon Beach Property Owners Association. She came forward to request reconsideration of the language of the condemnations letter. The Association received no notice of perpetual easement until mid-April; a second notice arrived several weeks later. The oceanfront property for which the easement is needed is adjacent to the Avalon Pier. The Property Owners Association officers have met with an attorney and are now prepared to execute a slightly modified easement; the existing language is very broad and applies to more than just beach nourishment. They feel they have been treated shabbily by the Town and asked that they be removed from the condemnation proceedings.

## Response to Public Comment

The Town Attorney explained that the attorney handling the easements, Casey Varnell, will be glad to speak with Ms. Markland about the Avalon Property Owners Association easement.

He also reviewed the statutory time-lines, the procedures outlined in the statutes, and explained that is what has been adhered to, and the language used in the letter is prescribed by statute.

Mayor Davies addressed Mr. Tarpley, explaining that the language used is legalese and it may be interpreted as being unfriendly but it's not certainly not how anyone would discuss the matter one on one.

### **Introductions and Presentations**

#### **1. Fire Chief Troy Tilley – National Hurricane Awareness Week (Attached IP-1)**

Chief Tilley conducted a brief PowerPoint presentation on National Hurricane Awareness Week, which has been printed with the materials for this packet. He also explained that there are local opportunities for our citizens to attend the *Hurricane Preparedness and Safety Open House* organized by Dare County Emergency Management Director Drew Pearson. This event will be held on Friday, May 20<sup>th</sup> at the Nags Head Fire Department's Station 16 from 3 – 8 p.m.

Chief Tilley also showed everyone a reproduction of the National Oceanic Atmospheric Administration's website for Hurricane Preparedness, which provides additional information on the many informational links they have to teach about hurricane preparedness and safety. He provided Internet links to valuable information about hurricane preparedness and response. A copy of the PowerPoint presentation is included with the packet materials for this meeting.

The Town Manager announced that the Planning Department will have a booth at the open house event.

### **Old Business**

### **New Business**

#### **1. Beach nourishment (Attached NB-1A, 1B and 1C)**

##### **A. Bond Order Authorizing the Issuance of Special Obligation Bonds**

This order establishes the Town's intent to construct the beach erosion control and flood and hurricane protection works project (beach nourishment), now and in the future, and authorizes special obligation bonds in to be issued in accordance with the provisions of North Carolina General Statutes.

Staff recommended the Board of Commissioners adopt this order as presented.

Commissioner Hogan made a motion for the Board of Commissioners to adopt this order as presented. Commissioner Midgette seconded that motion and approval was unanimous, 4-0.

##### **B. A Resolution Providing for the Issuance of \$5,036,691 Special Obligation Bond, Series 2016**

The resolution follows the bond order, above, and establishes the terms and conditions of the bond issuance. It is a result of collaboration between our Town Attorney and our financial consultants, Parker Poe, and Finance Director Beverly Kissinger.

Staff recommended the Board of Commissioners adopt this resolution as presented.

Commissioner Midgette made a motion for the Board of Commissioners to adopt this resolution as presented and Commissioner Hogan seconded that motion. Approval was unanimous, 4-0.

**C. A Resolution Authorizing Acquisition by Condemnation of Beach Nourishment Easements on Certain Properties Located in the Town of Kill Devil Hills**

This is the resolution approving condemnation of easements on the properties on Exhibit A (which is current as of May 11, 2016 @ 2:00 p.m.). The text of the resolution will not change but the list of properties may should more easements be received before Monday night's meeting. If the list does change, the Town Attorney will provide a revised list for attachment to the resolution as Exhibit A.

Staff recommended the Board of Commissioners adopt this resolution as presented.

Mayor Davies asked that the list of properties be updated on the website to keep people informed. She also explained that the Town is committed to keeping a strong public outreach plan moving forward, and that we would do that for everyone. The Board of Commissioners agreed.

Commissioner Hogan made a motion for the Board of Commissioners to adopt this resolution as presented. Commissioner Rheubottom seconded that motion and approval was unanimous, 4-0.

**2. Possible amendment to the Town Code – Chapter 94, § 94.28 [chicken hens] Limitations – 20-permit limitation has been reached; possible amendment to increase number of permits, or, to eliminate the requirement for only a fixed number of chicken hen registration permits to be issued town-wide (Attached NB-2)**

There were four attachments to this memorandum:

- A. Assistant Chief Dana Harris's memorandum on the status of chicken hens' registration permits;
- B. The current *Chapter 94. Animals, Article on Chicken Hens*, with § 94-28 highlighted in red;
- C. A DRAFT amendment to § 94-28, highlighted in red, which if selected with a specific number in the blank, would establish a new number of chicken hens registration permits, town-wide; and
- D. A DRAFT amendment to *Chapter 94, Animals*, highlighted in red, which if selected will delete § 94-28, thus removing the requirement for only a fixed number of chicken hens registration permits to be issued town-wide.

On April 13, 2016 the Police Department issued the last of the authorized 20 chicken hens' permits, and they have two people on a waiting list for permits in the event there is a cancellation or the Board of Commissioners amends the Town Code.

Assistant Police Chief Dana Harris's attached memorandum outlined the permits issued in each year since adoption of the chicken hens' ordinance in 2013; he recommended the Board consider increasing the number of permits to at least 40; if the Board desired, a different number could be used. There have been no complaints against permit holders since the permit process began in 2013.

Staff suggested the Board consider two alternatives: Items C and D, above.

At the conclusion of discussion, Staff recommended, either:

1. Adoption of NB-3C to amend § 94-28, to increase the number of chicken hen registration permits with a fixed number inserted in the blank; or
2. Adoption of NB-3D to delete § 94-28, thus eliminating the requirement for only a fixed number of chicken hen registration permits to be issued town-wide.

As there been no complaints or negative issues associated with the chicken hen policy, or chicken hens, generally, Commissioner Rheubottom made a motion for the Board of Commissioners to amend the Town Code by eliminating § 94-28 and Commissioner Midgette seconded that motion. Approval was unanimous, 4-0.

### **3. Request to transfer unused right of way – Hillside Drive (adjacent to Goddard Ave) (Attached NB-3)**

The Town Manager explained that on behalf of Pitco 1, LLC, John DeLucia, of Albemarle Engineering, submitted a request for abandonment of an unused portion of Hillside Drive located in the northeast corner of the block occupied by Captain George's Restaurant. An engineered diagram of the site proposed for abandonment was included in the packet materials, as well as an illustration from the Town's Street Improvement Master Plan Update, which depicted an assessment of the unimproved rights-of-way in Town.

In 2002, Albemarle Engineering submitted, on behalf of the then-current owner, a similar request to abandon this 2,465.8 square foot site, which was taken to the Planning Board for review and recommendation. On January 23, 2002 the Board of Commissioners reviewed the Planning Board's recommendation to deny the request for abandonment as they agreed with the guidance of the Master Plan, which prohibits the "abandonment of existing, unimproved rights of way." At that time, Staff suggested that this portion of Hillside Drive had potential value as "pedestrian bicycle access, stormwater retention and conveyance, utility extensions, open space and future uses not presently recognized."

On April 26, 2016 the Street Improvement and Special Projects Committee (SISPC) reviewed the current request to abandon this portion of Hillside Drive, and concurred with Staff's recommendation to deny the request. Public Services Director Steve Albright inspected the site and found it to be litter-free, with thick vegetation that creates a buffer for some adjacent

residential property owners. Staff recommended maintaining the Town's interest in the property because of its position and value to the Town's drainage system, its central location for open space, and future utility needs not yet identified. Further, Staff recommended that to be consistent with the Street Improvement Master Plan, any request for abandonment or transfer of rights of the requested portion of Hillside Drive, be denied.

Mr. DeLucia was available for comments and questions. He presented the owner's request to the Board, explaining that the restaurant has no intention of developing the small parcel, nor is it needed for lot coverage percentages, but the manager/owners would like to have the site cleaned up to be more presentable.

Commissioner Hogan explained that he agreed with the Public Services Director's comments recommending the site not be abandoned; Commissioner Midgette and Commissioner Rheubottom also agreed, and Commissioner Rheubottom added that she felt if the parcel were cleared that it could actually create more of a problem for nearby property owners.

Commissioner Hogan pointed out that the Town has a fairly strict policy to maintain public rights-of-way, without abandoning them.

Mr. DeLucia asked if the Town could work with the restaurant owners to clean the area up somewhat to make it more presentable for those looking out from the new dining room area addition (which was approved at the last meeting.)

Commissioner Midgette made a motion for the Board of Commissioners to deny the request for abandonment and Commissioner Rheubottom seconded that motion. Approval was unanimous, 5-0.

Mayor Davies added that Mr. DeLucia and the restaurant owners/manager and the Town could work together to get the area cleaned up and made more presentable.

- National Scenic Byway Designation: On a different matter, Mr. DeLucia announced that the National Scenic Byway signs have been erected. It's possible that this will be the last National Scenic Byway to be designated since public funds for such designations have dried up. The details of this new Byway include:

Length:	142.5 driving miles
Driving Time:	6.5 hours, including 3.5 hours on two ferries
Regions:	Outer Banks, Crystal Coast

From Whalebone Junction in Dare County to Beaufort in Carteret County, the Outer Banks National Scenic Byway traces the easternmost parts of North Carolina along the state's barrier islands. The unique maritime culture shared by the 21 coastal villages along this route led to its designation as a National Scenic Byway.

More information on this designation can be found at <https://www.visitnc.com/trip-idea/outer-banks-national-scenic-byway-1>.

#### 4. Presentation of Town Manager's recommended budget for FY 2016/2017

The Town Manager explained, the proposed budget for the Town of Kill Devil Hills for fiscal year 2016/2017 will be presented to the Board of Commissioners during this meeting.

In accordance with the provisions of NCGS 159-13, the governing board shall adopt a budget ordinance not earlier than ten (10) days after the budget is presented to the Board, and not later than July 1. Before adopting the budget ordinance, the Board of Commissioners will need to hold a public hearing at which time any person(s) who wish to be heard on the recommended budget may appear. This hearing may be held at any time after presentation of the budget, either prior to, or subsequent to, the Board's budget worksession.

Historically, the Board of Commissioners has conducted budget worksessions prior to the budget public hearings and if that is the desire of the Board, Staff recommends the Board consider holding a worksession on Wednesday, May 25, 2016 at 5:30 p.m., which will be the date and time of our second regular meeting of the month. The public hearing could be scheduled for Monday, June 13, 2016 at 5:30 p.m.

The Town Manager reviewed several major highlights of the budget, including a recommendation for contracting installation of the new residential meters and a 10% decrease in health care coverage costs for employees and retirees.

Commissioner Rheubottom made a motion for the Board of Commissioners to schedule the budget worksession on Wednesday, May 25, 2016 at 5:30 p.m. and the required public hearing on Monday, June 13, 2015 at 5:30 p.m. Commissioner Hogan seconded that motion and approval was unanimous, 4-0.

#### Commissioners Agenda

##### Commissioner Midgette

- Banner requirements. Asked Staff to investigate if a number limit could be placed on banners since businesses have begun using them without obtaining signs through the permitting process.
- Board/committee attendance. Regarding two members of the Planning Board who are not attending meetings on a regular/consistent basis, the Board of Commissioners agreed to have letters sent inquiring about a change in life status that prevents them from attending meetings; and also mentioning the responsibilities of meeting attendance.

##### Commissioner Rheubottom

- National Peace Officers Memorial Day. Just wanted to mention it as an item for people to think about.

##### Commissioner Hogan

- Christmas decorations at the Frog Pond. Commissioner Hogan asked the Board of Commissioners to, in the future, authorize Mosca Designs to come up with a

plan for adding decorations around the Frog Pond, and possibly the Butterfly Garden at the Baum Center; with possibly, a presentation at a future meeting.

- Dare County Tourism Board. Commissioner Hogan represents Kill Devil Hills on this board. There was recently a meeting of this group that included grant application considerations, National Tourism Week speakers, etc. He extended an offer for anyone with questions about the Tourism Board to please just let him know and he would be glad to speak with them.

## **Mayor's Agenda**

### **1. Proclamations (Attached MA-1A and MA-1B)**

These proclamations recognize two critically important groups in our society – our law enforcement agencies and personnel, and our older Americans

#### **A. Proclamation Designating May 15, 2016 as Peace Officers Memorial Day and May 15-21, 2016 as Police Week**

Mayor Davies made a motion for the Board of Commissioners to adopt this proclamation and Commissioner Rheubottom seconded that motion. Approval was unanimous, 4-0.

#### **B. Proclamation Designating the Month of May as Older Americans Month**

Mayor Davies made a motion for the Board of Commissioners to adopt this proclamation. Commissioner Hogan seconded that motion and approval was unanimous, 4-0.

- Staff commendations. Ron Seidman let Mayor Davies know about the extended effort of Sgt. Julie Haner and some other officers, who helped a neighbor who had a strange vehicle in their driveway. Sgt. Haner was able to find out who owned the vehicle, which had run out of gas and coasted into the driveway, and help them get gas for the vehicle, which was removed. Mr. Seidman was very complimentary of the responding officers. Mayor Davies asked Chief Britt to let Sgt. Haner and any others who were involved to know about Mr. Seidman's comments.

Also, Mayor Davies explained that Kirsten Lucy of 306 Wallace Street, had called about the service she received in response to a slow water leak at her property. Public Services Department Staff member Mike Gray had called her about the matter and she felt him to be very professional and personable. Ms. Lucy was very appreciative of the call and asked that her comments be passed along to his supervisor.

- Water Services brochure/pamphlet. This is a great and informative sheet, available on the Town's website and Facebook page.
- Coffee with a Cop. Well-attended and a great way for the public to engage with our officers, talking about what may be going on in Kill Devil Hills and around Town.

Mayor Davies thanked Community Officer Jody Lewis for putting this event on. There will be another Coffee with a Cop event coming up soon and more information will be available through the Town's Internet and social media sites.

- Police Lt. John Towler and Sgt. Rodney Rawls assistance to unconscious motorist. On May 4, 2016 Lt. Towler and Sgt. Rawls responded to a report that a male had been found unconscious in his vehicle on Wrightsville Avenue behind CVS Pharmacy. Using an AED and a Narcan nasal spray (used for drug overdoses) they were able to assist a visitor to the area, who was a paramedic in Pennsylvania and had seen the male and was trying to raise a pulse. Lt. Towler recognized the symptoms of drug overdose and administered the Narcan spray, to which there was an immediate reactive response. The AED unit was not needed. The male was transported by Dare County EMS to the Outer Banks Hospital. (Narcan is the first FDA-approved nasal spray version of naloxone hydrochloride. Narcan is a narcotic antagonist. It works by blocking opiate receptor sites, which reverses or prevents toxic effects of narcotic [opioid] analgesics, which includes certain prescription medications and the illegal drug, heroin. Lt. Towler had just finished a training course in Narcan administration earlier on the day of the incident.)
- Donation Drive for KDH Animal Shelter and Dare County SPCA. Rachel Hermmman and the Town's Administration Department recently coordinated a donation drive for the Town's Animal Shelter and the Dare County SPCA facility. It was very successful and Mayor Davies thanked all Staff members and citizens who were involved and contributed.

### **Town Manager's Agenda**

#### **1. Request for authorization to locate Fire Department training tower at 1634 N. Croatan Highway (Attached TM-1)**

The Fire Auxiliary is requesting authorization to locate a training tower in the vicinity of the southwest end of the building that houses the Public Services Department's water pumps and equipment and the Fire Department's apparatus bays/exercise facility. The exact area was depicted in the packet materials. Also, the packet included plan drawings for the tower.

Retired Assistant Fire Chief and current Fire Auxiliary officer Rick Heppert, and Fire Chief Troy Tilley, were both present at the meeting to answer any questions. The Fire Auxiliary has diligently worked to secure funding for the training tower and is not requesting funding. The Town Manager explained that the Auxiliary is excited about the possibility of constructing this training tower, which will provide on-site opportunities our Fire Department does not currently have for staging and carrying out rescue and fire suppression training. Locating the training tower at the site of our fire station will also give our Fire Department points towards the Town's overall insurance rating, which could potentially mean costs reductions for our property owners.

Upon approval, the Fire Auxiliary will administer construction of this project.

Staff supported this concept and recommended the Board of Commissioners approve the request from the Fire Auxiliary to locate a training tower at the 1634 N. Croatan Highway complex, as presented.

The Board of Commissioners was very pleased with this project and thanked the Fire Auxiliary for making this project a reality. Commissioner Hogan added his thanks to the Auxiliary. Mr. Heppert explained that the thanks also should go to all who have donated and purchased Fire Department t-shirts. This tower will be a great addition to our Fire Department's drilling, exercise and training routines.

Commissioner Midgette made a motion for the Board of Commissioners to authorize location of the training tower as presented on the packet materials for this item. Commissioner Rheubottom seconded that motion and approval was unanimous, 4-0.

## **Town Attorney's Agenda**

### **Consent Agenda**

#### **1. Minutes (Attached CA-1A)**

A. April 11, 2016

#### **2. Adoption of updated Kill Devil Hills Official Traffic Map (Attached CA-2)**

At the last meeting, action was taken to amend the Town's Official Traffic Map to provide on-street parking on East Chowan Street in the vicinity of Chili Pepper's restaurant.

Staff recommended the Board of Commissioners adopt the entire Traffic Map, which includes this change and those made to the map in November 2013. The entire map was last completely adopted in 2012.

The Traffic Map, as proposed for adoption by approval of this Consent Agenda, was placed in the Administration Department on Thursday and Friday, May 12<sup>th</sup> and 13<sup>th</sup>, and in the Meeting Room on Monday, May 16<sup>th</sup> for public inspection.

#### **3. Adoption of updated NC Division of Archives and History Municipal Records Retention and Disposition Schedule**

The Municipal Records Retention and Disposition Schedule was developed by the Archives and Records Section of the Department of Cultural Resources in accordance with the provisions of Chapter 121 and 132 of the State's General Statutes. This schedule sets out retention and disposition periods for the series of records contained therein as they pertain to North Carolina's municipal governments. By adoption of the schedule, Kill Devil Hills is authorized to dispose of records in a manner that does not exceed the provisions of the schedule.

Procedures for disposition include participation by records managers from each Town department. Those records identified for disposition according to the adopted schedule are examined and confirmed for destruction, with a draft list going to the Town Attorney for

approval. A final form is prepared, which cites the records, dates of origination, authorization for destruction, and then executed by the records manager, the department head, the Town Clerk and the Town Attorney. The Town has historically taken a cautious view of records disposition: records are examined for historical value and future reference by each department and the Town Attorney to determine any anticipated need based on current events.

This large guide was previously provided to the Board of Commissioners by e-mail and a link on the website was established from the meeting agenda and packet section to the Retention and Disposition Schedule to make it available for public inspection.

Staff recommended approval of the Consent Agenda as presented.

Commissioner Hogan made a motion for the Board of Commissioners to approve the Consent Agenda as presented. Commissioner Rheubottom seconded that motion and approval was unanimous, 4-0.

### **Public Comment (Time limit of 3 minutes per person; 5 minutes per group)**

**Sue Kelly, Chair, Community Appearance Commission:** Greg is a wonderful person to work with and he will be missed. Good luck to him in all future endeavors. The CAC will be taking its annual summer hiatus and forego meeting until September 2016.

Ms. Kelly also commented on how important it is for Trash Attack! posters to be presented at a Board meeting so that participants can see how they are used by the Town.

### **Response to Public Comment**

Presentation of the posters will be scheduled for the June 13<sup>th</sup> meeting.

### **Adjourn**

There being no further business before the Board of Commissioners at this time, Commissioner Rheubottom made a motion to adjourn this meeting. Commissioner Midgette seconded that motion and approval was unanimous, 4-0.

It was 7:43 p.m.



Submitted by:

Mary E. Quidley  
Town Clerk

These minutes were approved at the June 13, 2016 meeting of the Kill Devil Hills Board of Commissioners meeting.

A handwritten signature in black ink that reads "Sheila F. Davies". The signature is written in a cursive style with a large initial 'S'.

Sheila F. Davies  
Mayor  
Town of Kill Devil Hills