



TOWN OF KILL DEVIL HILLS PUBLIC SERVICES

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STEPHEN F. ALBRIGHT
Director

September 28, 2016

ANTHONY R. PATRICK
Assistant Director

TO: Kill Devil Hills Property Owners within Proposed Project Areas

MARCIA K. SCARBOROUGH
Administrative Services

SUBJECT: 2016-2017 Street, Drainage, and Right-Of-Way
Improvements Project

ALFRED W. BURTON
Water Plant

WILLIAM H. WATERFIELD
Water Systems

L. RANDOLPH TURNER
Streets

LYNN E. LINDSEY
Solid Waste

Engineering and design plans for the proposed 2016-2017 Street, Drainage, and Right-Of-Way Improvements Project have been completed and plans are available for review at the Town of Kill Devil Hills Public Services Department. The Town has solicited construction bids for this work and intends to present bid proposals and engineering recommendations to the Board of Commissioners at their November 14, 2016 meeting. At that time, the Board will consider project implementation including drainage improvements, water main replacement and paving as outlined below.

2016-2017 Street, Drainage, and Right-Of-Way Improvements Project:

- Improvements will include **paving and drainage** (street work) in the following locations:
 - **W. Clark Street**
 - **Mustian Street**
 - **W. Carlton Avenue**
 - **Anchor Court**
 - **Schooner Court**
 - **Cooke Place**
- Improvements will include **water main replacement** and associated work in the following locations:
 - **W. Clark Street** (Fox Street to S. Croatan Hwy.)
 - **Blue Jay Street R-O-W** (Airstrip to Scott Street R-O-W)

With approval by the Board of Commissioners, we anticipate the start of construction on about November 28, 2016.

According to tax records, your property is adjacent to one of the proposed project construction areas. If the Board of Commissioners approves work within your area, you will need to remove all private property items from the Town's right-of-way area by the start of the construction date listed above. It is possible that privately owned materials that are not removed could be damaged or destroyed by the contractor in the course of his work. This includes the following: fencing, landscaping materials or plantings, gravel or stone parking areas. There are two exceptions to this requirement: (1) your mailbox, which the contractor will be responsible for maintaining and (2) your driveway(s) which may be modified or replaced by the contractor according to the project plans if the original installation was approved by the Town.

Please be aware that this project has been designed to manage stormwater runoff within the Town-owned right-of-way areas. Because of the associated requirements for drainage areas, private property items cannot be placed or replaced in the Town's right-of-way after the project is completed.

If you have questions concerning the scope of the upcoming work or the location of the town's right-of-way, please contact Steve Albright, Public Services Director or Walter Gray, Construction Inspector, at (252) 480-4080, and we will be glad to answer any questions you may have about the proposed improvement project. Project plans are available for review on the town's website under the *Capital Improvements Project Information* link at the following address: <http://www.kdhnc.com/index.aspx?NID=200> .

We thank you for your patience and cooperation.