TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM December 12, 2016

TO: Mayor and Board of Commissioners

FROM: Debora P. Diáz, Town Manager

REF: New Business

1. Appointments (Attached NB-1)

A history of the incumbents is attached.

A. Personnel Board

Sue Kelly's term on the Personnel Board will expire in January 2017. She has expressed interest in being reappointed to serve another term. There are no other applications on file at this time referencing interest in serving on this board.

A motion would be in order to make an appointment to the Personnel Board for a term to expire in January 2020.

B. Board of Adjustment

A regular term vacancy on the Board of Adjustment occurred following Chairman Richard Baer's death. Alternate members Kevin Cox and Ronald J. Seidman, II both have indicated interest in being appointed to fill the seat as a regular member. One application has also been submitted for consideration by Jason Self. Mr. Self previously served on the Historic Landmarks Commission from 2005-2009.

A motion would be in order to make an appointment to the Board of Adjustment to fill the unexpired regular term ending May 2017.

December 2016 Appointments for Board Consideration

Name	Appointment History
Sue Kelly **Personnel Board**	**Personnel Board** – Appointed January 2008, and reappointed for two terms, ending in January 2017 **Dangerous Animal Appeal Board** – Appointed October 2009 as an alternate; appointed as a member in June 2011 and re-appointed for a term ending June 2017 **Community Appearance Commission** – Appointed October 2012 and re-appointed for a term ending October 2018
Kevin Cox **ZBOA – Member**	**Zoning Board of Adjustment** – Appointed as an alternate member October 2007 and recently re-appointed as an alternate, for a term ending October 2019 **Street Improvement & Special Projects Committee** – Appointed April 2006
Ronald J. Seidman II **ZBOA – Member**	**Zoning Board of Adjustment** – Appointed as an alternate member February 2013 and re-appointed as an alternate, for a term ending July 2017

ATTACHMENT NB-1