



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

January 9, 2017

TO: Mayor and Board of Commissioners

FROM: Debora P. Diaz, Town Manager

REF: Consent Agenda

1. Minutes (Attached CA-1A)

A. December 12, 2016

2. Annual Certification of Firefighters (Attached CA-2)

In 1980 the Board of Trustees for the North Carolina Firemen's Pension Fund established a requirement for State fire departments to annually submit a roster of active firefighters. The list must be certified by each local governing board in order to maintain eligibility for pensions and the line of duty death benefit provided by the State for firefighters.

3. Board of Commissioners meeting date change – January 25, 2017 to January 24, 2017

Staff recommends approval of the Consent Agenda as presented and a motion will be in order.

Minutes of the Monday, December 12, 2016 meeting of the Kill Devil Hills Board of Commissioners held at 5:30 p.m. in the Meeting Room at the Administration Building, 102 Town Hall Drive, off Colington Road.

Members Present: Mayor Sheila F. Davies; Commissioners Travis Appleman, Mike Hogan, Michael Midgette, and Brandi Rheubottom

Members Absent: None

Others Present: Debora P. Díaz, Town Manager; Casey C. Varnell, Town Attorney; Bryan Brightbill, Assistant Planning Director; and Harriet Banner, Deputy Town Clerk

Call to Order

At 5:30 p.m., Mayor Davies called this meeting of the Kill Devil Hills Board of Commissioners to order and welcomed all present.

Pledge of Allegiance and Moment of Silence

Agenda Approval

On motion by Commissioner Appleman, seconded by Commissioner Rheubottom, the agenda for this meeting was approved as presented, by unanimous vote, 5-0.

Public Hearings

Town Attorney Casey Varnell explained the rules of procedure to be applied for each hearing.

1. Proposed historic designations

The Historic Landmarks Commission (HLC) forwarded the two ordinances recommending the designation of the corresponding properties as Local Historic Landmarks after its public hearings. The Board of Commissioners set its required public hearings on these two properties at their November 14, 2016 to be held during this meeting.

Designation reports on each of the properties were sent to the N.C. Department of Cultural Resources, Division of Archives and History for non-binding comments. In turn, the HLC reviewed those comments, the designation reports including historical significance, photographs, and held its own public hearings on each. All comments were positive for the properties' designation.

The owners of each property support the designations. If adopted, the ordinances will be filed with the Dare County Register of Deeds and the regulations outlined in Chapter 31 of the Town Code will be applicable.

A. 2306 North Virginia Dare Trail – Smith Cottage (Attached PH-1A)

Mr. Varnell called this public hearing to order. No one wished to speak on this matter, and the public hearing was closed.

Commissioner Appleman made a motion to approve the designation ordinance for this property. Commissioner Midgette seconded that motion, and the vote was 5-0.

B. 418 West Hayman Boulevard – Hayman House (Attached PH-1B)

Mr. Varnell called this public hearing to order.

Commissioner Hogan questioned some of the comments from the State agency, which seemed to not support the designation. Assistant Planning Director Bryan Brightbill explained that the comments from the State were only part of the designation process and they were advisory and non-binding. There being no other speakers, Mr. Varnell closed the public hearing.

Commissioner Midgette made a motion to approve the designation ordinance for this property. Commissioner Rheubottom seconded that motion, and the vote was 5-0.

Public Comment (Time limit of 3 minutes per person; 5 minutes per group)

Ron Curtis, 1817 Bay Drive, Kill Devil Hills – Mr. Curtis explained that he was present at this meeting on behalf of the N.C. Lions Club Visually Impaired Fishing Tournament. He continued that several years ago, the local visually impaired fishing tournament board created a plaque to appreciate and honor people who are very special to them. This year, that special person met with them on several occasions and made recommendations that have resulted in receipt of two grants. The grants allowed them to replace their computer equipment and software programs that are used to plan and conduct their tournament. This year was successful with around 300 participants and allowed them to have an experience that is not in their normal lives. On behalf of the N.C. Lions Visually Impaired Fishing tournament, Mr. Curtis presented Mayor Davies with the Lacy and Esther Presnell VIP Ambassador Award for her efforts.

Mayor Davies thanked Mr. Curtis and said that this event was absolutely amazing and everyone should watch the video on their website that highlights it. She said that this event captured her heart with such a worthwhile cause.

Howard Kimble, 803 Sportsman Drive, Kill Devil Hills – Mr. Kimble said he could not understand why so many residents want our beach to “go to the dogs.” He said he has no problem with responsible dog owners, but not all dog owners are responsible. Mr. Kimble said he had witnessed dogs defecating on the beach and the owner kicking sand over it instead of picking it up. At that time, Mr. Kimble was not inclined to get into a confrontation with that

person. He pointed out that dog owners could go to Nags Head or Kitty Hawk if they want to let their dogs to run wild. Mr. Kimble said he thought our beaches should be for people first – they are the ones who support our local businesses. He believes that Kill Devil Hills is unique in having a beach where visitors and citizens can go without being bothered by dogs running wild. If the Board of Commissioners wants to open the beaches year-round to dogs, then Mr. Kimble recommended that the Town hire two enforcement officers for the summer to enforce the leash law. That is the time when there seems to be the most problems.

Deborah Mennicucci, 206 Clamshell Drive, Kill Devil Hills – Ms. Mennicucci spoke at the last meeting concerning her displeasure with noise coming from the Outer Banks Pro Wash. She reported at that time that the noise coming from this car wash was too loud. Although Mr. Hatchell, the owner of the business, had turned down the volume of the speaker, Ms. Mennicucci reported that she could still hear it at her home, which is located four properties away. She was speaking again at this meeting to report that she can still hear the beeping and directions to move forward every time a car goes through. Although it is quieter, Ms. Mennicucci said that what she wanted was silence. When she bought her home 15 years ago, the car wash provided directions by a digital readout so noise was not a problem. About three years ago, Mr. Hatchell installed a speaker system to give directions. Ms. Mennicucci complained to the Police Department at that time and was told that the decibel readings coming from the carwash were within an acceptable level. She said Mr. Hatchell had taken some measures including putting up plastic strips and turning the volume down, but it is still too loud. She asked the Board to intervene and require Mr. Hatchell to install an FM transmitter.

Rose Hudgins, 208 West Third Street, Kill Devil Hills – Ms. Hudgins said she lives behind the carwash, and she also owns property directly behind it on Clamshell Drive that is rental property. The tax value is decreasing because of the noise generated from the carwash; she doubted that she could even sell her property. The noise is constant and her tenant on Clamshell wrote on behalf of the residents on Dolly Street that he had found the noise from the carwash disrupted his daily activities from not being able to enjoy an open window to the constant noise all through the night. Ms. Hudgins said there was a house on Clamshell decorated for Christmas, and an FM transmitter allows a certain station to pipe the music in a passerby's car. She believed the same type of device could be used at the carwash.

Everett McCoy Harbeson, 304 St. Louis Street, Kill Devil Hills – Mr. Harbeson said he likes little animals but was opposed to any being on the beach in Kill Devil Hills. If a dog bites a person, it is unknown if the dog is current on his rabies vaccinations. He continued that the owner might not admit in such a case that the dog was his. That situation would make the Town of Kill Devil Hills responsible and might be sued. Mr. Harbeson said he did not want to see more work for the lifeguards or the Police Department. The lifeguards are there to watch after people rather than a dog possibly biting or scratching someone. Mr. Harbeson said that dogs leave a mess on the beach and the owners probably will not clean up after them properly. Dogs can also smell food and there is a danger that they might try to get the food, possibly

knocking down small children or those with mobility problems. For hygiene purposes, he thinks dogs should never be on the beach.

Reese Stecher, 1816 Seminole Street, Kill Devil Hills – Mr. Stecker read aloud two letters, both of which are attached to these minutes. He imitated the sounds that were heard coming from the carwash all day long every day. After a storm when cars are muddied, the speakers are continuous. Mr. Stecker said his wife had written Mr. Hatchell a letter on October 6 explaining that for the sixteen years she has lived at her residence, the neighborhood has mostly been quiet. In the past year, a beeping from the carwash has occurred that is quite noticeable. It is loud and amplified, even over the traffic noise from the bypass. Mr. Stecker noted that Chapter 130 prohibits noise that disturbs a reasonable person, the sounds emanating from the carwash fall not this category. He expressed doubt that Mr. Hatchell would want to live in the vicinity of the noise himself, and he was certain that a realtor trying to sell a house in the neighborhood would be unsuccessful if a potential customer heard it. He asked that either the carwash turn the speakers down more or install an FM transmitter.

Patti Armistead, 106 Wood Duck Court, Kill Devil Hills – Ms. Armistead provided the second of two petitions she had initiated including over 100 signatures from residents of Kill Devil Hills supporting allowing dogs on the beach at all times. She said while gathering the signatures, she was shocked about how many people were unaware of the restrictions. When Ms. Armistead met with the mayor in May, and at the September meeting, the Board seemed confused about why the restrictions were in place. She thanked the town clerk personally for patiently providing so much background information to her inquiries. With so much confusion among members of the community, Ms. Armistead doubted how visitors could not have a bad experience coming to a pet friendly hotel to be told their dogs had restriction to being on the beach. She commented that tourism drives the Town's economic engine and it seemed unwise to her not to lift the ban. She noted that other towns in the area did not restrict dogs. Ms. Armistead said that education of dog owners about proper handling were key to allowing dogs on the beach. She asked that the Board rescind the restrictions.

JoAnn Fraser – Ms. Fraser said that her dog is part of her family, and that she and her neighbors went to other beaches so they could bring their dogs. She had never been witness to irresponsible behavior of dogs at the beach, and she noted that she did see tourists litter without subsequent reprimand. She agreed with Ms. Armistead that the ban definitely hurt the economy.

Jim Scarborough – Mr. Scarborough explained that he is the maintenance manager of the carwash. He offered to answer any question the Board might have and also present to explain the efforts taken to lessen the noise at the carwash. The back wall has been closed in, and the speaker has been turned down 10 decibels, resulting in a level of 60-61 decibels as measured by the police officer. He said he knew a lot of people were upset about the noise, but many people cannot follow directions. The speaker system does a wonderful job of getting people through the carwash successfully. Mr. Scarborough said that he had spoken to the district

maintenance manager to inquire about the FM transmitter, and he had never heard of this device and did not know how to proceed to hook one up to the carwash. The speaker has been operating for 3½ years and has been turned down as much as possible. Mr. Scarborough had spoken to Mr. Hatchell today on the phone, and he offered to install a shadowbox fence across the back of the carwash that would muffle the sound. He reiterated that it was not a reasonable option to turn off the speaker, although it could possibly be a compromise to do so at night.

Eddie Goodrich – Mr. Goodrich said that he was present along with Mike Robinson representing the developer of the proposed Marriott Town Suites. He asked the Board to revisit the fee structure that includes the water impact fees. He said that the fee is \$4,000 per unit, which is the same cost for a single-family home. The fees being charged for the new hotel would be equivalent to a developer constructing a subdivision with 152 houses. Mr. Goodrich said that this type of hotel was new to Kill Devil Hills in that it was an extended stay hotel with kitchenettes, a breakfast room, and there will be a restaurant on the oceanfront. He thought if water usage was examined that it does not fit into the ordinance properly. Mr. Robinson said that the crux of the matter was budget item #2, which outlines the impact fees for hotels. For hotels, one initial hookup is required per habitable room or one hookup fee for three habitable rooms. He asked the Board to interpret what the trigger was for “or” in this case. Mr. Patel, the developer, requested that Mr. Goodrich and Mr. Robinson approach the Board to request examination of the fees being estimated for the new hotel. He continued that the fees associated with impact fees in other jurisdictions were as follows: Dare County, Kitty Hawk and Duck – \$625 per unit; Nags Head – \$1,500 per unit. Based on Kill Devil Hills’ fee structure, the impact fee will be \$608,000.

Response to Public Comment

Mayor Davies said that dogs on the beach would be addressed under Old Business item #2.

Concerning the carwash, Mayor Davies said the noise emitted by the speaker was obviously incredibly stressful to those living nearby, and despite any efforts to lessen it, it was still a problem. She asked Mr. Scarborough if the carwash became aware of how the FM transmitter functioned would they be willing to use it. Mr. Scarborough said such a device would have to tie in to their computer system. He offered to explore if only the beeping sound could be turned off. Mayor Davies requested that Mr. Scarborough provide his contact information in order to arrange a meeting to explore other options, get guidance from the Town Attorney, and those who spoke would be provided with an update.

Mayor Davies responded to Mr. Goodrich’s concern about the Town’s fee structure and indicated that the Board would need to have more information on the matter before taking any action.

Old Business

1. Second Vote – Proposed Amendment to Beach Nourishment Municipal Service District (Attached OB-1)

A public hearing to reduce the Town’s Beach Erosion Control and Flood and Hurricane Works Municipal Service District (MSD) and first required vote was held on November 14, 2016. The second vote is required at a consecutive meeting, and therefore must be held at tonight’s meeting.

The vote will include the removal of thirteen properties from the MSD, all of which are within or adjacent to the southern-most 1,000 feet of the area and designated to receive lesser amounts of nourishing sand than other areas to the north. By consent judgment, 24 properties were removed as of July 1, 2016 from this southern section and the Town has identified these additional properties as being in like-kind.

The Board of Commissioners’ second vote on the attached ordinance, *An Ordinance Reducing the Town of Kill Devil Hills, North Carolina Beach Erosion Control and Flood and Hurricane Works Municipal Service District*, including four exhibits: A – properties removed as a result of Consent Judgments; B – properties to be removed by adoption of the ordinance; C – map depiction of all properties; and D – map depiction of the revised MSD.

Commissioner Hogan made a motion to approve the proposed amendment to the Municipal Service District at its second reading as presented. Commissioner Appleman seconded that motion. All votes supported the motion, 5-0.

2. Options for dogs on the beach (Attached OB-2)

During the spring and summer of 2016, the Board of Commissioners discussed and received public input on the possibility of amending the existing Town Code’s restrictions on the time limits that dogs may be on the Town’s beaches. In July, the Board opted to take no action on the issue and directed it return to public meeting in the fall. The last meeting on November 14, 2016 included the semi-annual Public Forum, and a request was heard with a petition presented supporting the request, to amend the schedule, preferably to allow dogs on the beach at all times during the year, but with an offer to accept a compromise that would reduce the restrictions to only Memorial Day through Labor Day. The existing Town Code language follows:

§ 96.06 ANIMALS ON THE BEACH.

Time. Between May 1 and September 30 of each year, no dogs shall be permitted on the public beach between the hours of 9:00 a.m. and 6:00 p.m. unless being used to aid a handicapped person. At all other times, no dogs shall be permitted on the public beaches except upon a leash and under the control of owner or handler. (Ord. 15-1, passed 6-8-15)

At the conclusion of discussions at the November meeting, the Board of Commissioners directed Staff to provide three options they might consider in resolving this matter. These options were to include:

1. Lift the ban;
2. A middle ground; or
3. Make no change.

Three draft ordinance amendments were presented for the Board's consideration, which if any were adopted would accomplish the first two options. If no change in the existing ordinance is desired, no action needed to be taken.

Mayor Davies explained that while considering amending the ordinance in July, there were many opinions on both sides. After reviewing the minutes from that meeting, she recalled that the Board concluded that discussion because there was no overwhelming majority for or against amending the ordinance. The matter first came about when she met with Ms. Armistead, but Mayor Davie was not anticipating the level of opposition to making a change at the July meeting. At the conclusion of the meeting, the Board stated that they would revisit this item but specifically considering the timeline for the restriction of dogs on the beach as there was no support from any of the Commissioners to allow dogs on the beach all day long during the summer season.

Mayor Davies continued that since then, the Board had held a public forum and received email correspondence, both providing input for and against amending the ordinance. After review of the first petition that Ms. Armistead provided, many of the signatures came from individuals residing outside of Kill Devil Hills. Mayor Davies stated that the Board's biggest obligation was to the taxpayers in this town.

After much discussion, the Board concluded that the best resolution was a compromise to shorten the dates in which dogs were restricted on the beach.

Commissioner Appleman made a motion to amend § 96.06 *ANIMALS ON THE BEACH* by changing the dates of the special hours for dogs on the beach to read from Memorial Day to Labor Day. Commissioner Midgette seconded that motion, and it was approved unanimously, 5-0.

New Business

1. Appointments (Attached NB-1)

A history of the incumbents was included in the packet materials for this meeting.

A. Personnel Board

Sue Kelly's term on the Personnel Board will expire in January 2017. She has expressed interest in being reappointed to serve another term. There are no other applications on file at this time referencing interest in serving on this board.

Commissioner Hogan made a motion to reappoint Sue Kelly to the Personnel Board for a term to expire in January 2020. Commissioner Appleman seconded that motion. The motion carried by a 5-0 vote.

B. Board of Adjustment

A regular term vacancy on the Board of Adjustment occurred following Chairman Richard Baer's death. Alternate members Kevin Cox and Ronald J. Seidman, II both indicated interest in being appointed to fill the seat as a regular member. One application has also been submitted for consideration by Jason Self. Mr. Self previously served on the Historic Landmarks Commission from 2005-2009.

Commissioner Hogan noted that Mr. Cox was the senior member and made a motion to appoint him to fill the unexpired regular term on the Board of Adjustment ending May 2017. Commissioner Appleman seconded that motion, and the vote was a unanimous 5-0.

With this action by the Board, an alternate seat was now available. Commissioner Hogan then made a motion to appoint Jason Self as an alternate member on the Board of Adjustment for a term to expire December 2019. Commissioner Appleman provided a second, and the vote was 5-0.

2. Recommended Amendment to Town Code to Replace Chapter 110. *Business Licensing* (Attached NB-2)

The N.C. General Assembly repealed the authority for municipalities to collect privilege license taxes effective May 29, 2014 except for beer and wine taxes authorized by G.S. 105-113.77 and G.S. 105-113.78. After July 1, 2015, however, a municipality may "regulate and license occupations, businesses, trades, professions, and forms of amusement or entertainment and prohibit those that may be inimical to the public health, welfare, safety, order, or convenience." (G.S. 160A-194) Further, a local unit may charge a reasonable regulatory fee to obtain the license.

To reflect these changes, an ordinance amendment was proposed that completely repeals Chapter 110. *Business Licensing* to be replaced with Chapter 110. *Business Registration*.

Commissioner Hogan made a motion to approve the new Chapter 110. *Business Registration* as presented. Commissioner Rheubottom seconded that motion, and the vote was 5-0.

3. Proposed amendment to Chapter 50.32 *Garbage Service – Bulk Trash Collections* (Attached NB-3)

Public Services Director Steve Albright explained in his attached memorandum that some minor revisions have been identified in the Town Code that should be changed to more accurately reflect current practices. Some of the language has also been clarified to provide more precise guidance to those participating in the bulk trash pick-up. Ms. Díaz said that the amended version is more easily understood.

Commissioner Hogan said that before meeting, a constituent questioned the section that read that recyclable materials are prohibited including cardboard and paper, yet yard waste is routinely placed in paper bags. Mr. Albright was present at the meeting and he explained that those bags are biodegradable and if yard waste is placed in plastic bags, staff must open and empty the bags. The biodegradable bags can directly through the mulching process.

Commissioner Hogan made a motion to adopt the proposed amendment to Chapter 50.32 *Garbage Service – Bulk Trash Collections* as presented. Commissioner Rheubottom seconded that motion. The motion carried by a 5-0 unanimous vote.

Commissioners’ Agenda

Mayor’s Agenda

1. Proposed 2017 Board of Commissioners meeting calendar

In December of every year, the Board adopts its regular meeting schedule for the upcoming calendar year. Additional meetings can be scheduled at any time the Board determines necessary. Regular meetings are scheduled for 5:30 p.m.

Two open comment public forums are scheduled: the first on April 26 and the second on October 25.

The proposed schedule is as follows:

Monday, January 9	Wednesday, June 28
Wednesday, Tuesday, January 25 24	Monday, July 10
Monday, February 13	Monday, August 14
Monday, March 13	Monday, September 11
Monday, April 10	Monday, October 9
Wednesday, April 26 (Public Forum)	Wednesday, October 25 (Public Forum)
Monday, May 8	Wednesday, November 15
Wednesday, May 24	Monday, December 11
Monday, June 12	

(Clerk’s Note: The January 25, 2017 meeting was later rescheduled for Tuesday, January 24.)

Commissioner Rheubottom motioned to adopt the proposed meeting schedule for calendar year 2017, and Commissioner Appleman provided a second to her motion. The vote was unanimous, 5-0.

2. Board/Committee Members Appreciation Reception

For the past several years, the Board of Commissioners has held a reception to express appreciation to our board and committee members. By consensus, the Board scheduled this event for Tuesday, February 28, 2017.

3. Commissioner Hogan's Birthday

Mayor Davies recognized that Commissioner Hogan's birthday was on this day and the group sang to wish him happiness.

4. Santa at Town Hall Event

Mayor Davies expressed her pleasure at attending the previous Saturday's *Santa at Town Hall* festivities. She said that staff had done an amazing job transforming the Meeting Room into a winter wonderland. Pictures were taken of the children with Santa Claus, treats were served, and sleigh rides around the Frog Pond were given. Mayor Davies was appreciative of all of staff's efforts for such a fun event and noted the community's positive feedback as well.

Town Manager's Agenda

Ms. Diáz directed the group's attention to the back of the room where part of the Town's *Operation Santa Paws* collection was displayed. A huge amount of pet food and supplies had been collected to help the animals at the SPCA shelter. There was also a *Toys for Tots* drive, which was also very successful. She thanked everyone who had contributed and staff who had worked hard to coordinate the collections.

Town Attorney's Agenda

Mr. Varnell reported that on a beach nourishment matter, the Town moved forward and filed legal action against the owners who had not voluntarily provided easements to their property. Word has been received from three of the four relinquishing easements. He said that there is only one sliver of oceanfront remaining without the easement. It seems that it will be a non-contested issue.

Consent Agenda

1. Minutes (Attached CA-1A)

A. November 14, 2016

2. In-kind Services Agreement – disc golf course (Attached CA-2)

The Board of Commissioners was notified on November 16, 2016 that on behalf of the Town, Assistant Town Manager Shawn Murphy had executed an In-Kind Services Agreement with Advanced Tree Service, Inc. for a retail value of \$15,000 in tree removal services for the right to sponsor the parking lot at the Town's disc golf course.

Approval of the consent agenda will record the terms of the in-kind services agreement.

3. Interfaith Community Outreach, Inc. – Property Tax Exemption

This non-profit organization has applied for and been approved for a property tax exemption by the Dare County Board of Commissioners for release of the 2016 tax bill and subsequent years.

Approval of the consent agenda will record Kill Devil Hills' approval of the exemption as well.

Commissioner Rheubottom made a motion to approve the consent agenda as presented. Commissioner Appleman seconded that motion, and approval was by 5-0 vote.

Public Comment (Time limit of 3 minutes per person; 5 minutes per group)

A gentleman from the audience asked if it would help the affected individuals to get a realtor to assist while researching the carwash complaint. Mr. Varnell said that he would provide an opinion from a legal standpoint concerning the Town Code and exploring a remedy to the noise complaint.

Response to Public Comment

Adjourn

There being no further business before the Board of Commissioners at this time, Commissioner Rheubottom made a motion to adjourn, seconded by Commissioner Appleman. The motion carried, 5-0.

It was 7:06 p.m.

North Carolina State Firemen's Association
323 West Jones Street, Suite 401
Raleigh, NC 27603
1-800-253-4733

2016

ANNUAL CERTIFICATION OF FIREFIGHTERS

This form MUST be filled out and sent in for your Roster Renewal to be complete

North Carolina General Statute 58-86-25 requires that all certified fire departments submit a complete roster of its eligible firemen annually. **This certified list determines eligibility for the \$50,000 line-of-duty death benefit as well as eligibility for Pension Fund credit. Failure to accurately and promptly report this information is violation of G.S. 58-86-25 and will automatically result in a loss or reduction of benefits.**

REPORT BY FIRE DEPARTMENT CHIEF

As Fire Department Chief, I have determined that the attached roster is a valid and accurate list of all eligible firemen, within the definition contained in North Carolina General Statute 58-86-25.

Name of Fire Department: Town of Kill Devil Hills Fire Department

Fire Department Mailing Address: P. O. Box 1719

City: Kill Devil Hills State: NC Zip: 27948 County: Dare

Name of Fire Chief: Troy N. Tilley

Signature of Fire Chief: 

Date: 12/29/2016 Daytime Telephone: (252) 480-4060 x 222

CERTIFICATION BY GOVERNING BODY

Pursuant to G.S. 58-86-25, the governing body of a fire department operated by (i) a county is the county board of commissioners, (ii) a city is the city council, (iii) a sanitary district is the sanitary district board, (iv) a corporation, whether profit or nonprofit, is the corporation's board of directors and (v) any other entity is that group designated by the board. Therefore, in our capacity as the governing body of the above-named fire department, we certify and find that the attached roster is a valid and accurate list of all eligible firemen in accordance with G.S. 58-86-25.

Name of Governing Body: Kill Devil Hills Board of Commissioners

Name of Governing Body Official: Sheila F. Davies

Authorized Signature: _____ Title: Mayor

Date: January 9, 2017 Daytime Telephone: (252) 449-5300

2016 Fire Department Roster
Annual 36-Hour Certification

Total: 45 Members
(20 Paid; 25 Volunteers)

Updated 12/29/2016

Names	Names
Barnes, Jr., Ronald L.	Nelms, Lois M.
Barnes, Samuel E.	Payne, III, John T.
Battaile, Benjamin L.	Phan, Michael H.
Beckham, Jeremy D.	Risoldi, Sr., John L.
Boice, Jeremy	Robertson, Dalton
Boyce, John H.	Robinson, John F.
Bressette, Daniel W.	Roepcke, III, Frank M.
Burmeister, Curtis L.	Rogers, Thomas R.
Burnette, Jr., William R.	Saylor, Devin P.
Church, John H.	Schnute, Kevin P.
Clark, Devin T.	Siegrist, Steven F.
Cobb, Walter Ben	Smith, III, John W.
Crist, Andrew J.	Smith, Shelly P.
Crist, Joseph B.	Spencer, Dennis C.
Culpepper, Nigel F.	Tilley, Troy N.
Gates, Jonathan D.	Turek, Peter C.
Gottenborg, Isaac D.	Vann, John R.
Gray, Jr., Terence L.	Ward, Ryan P.
Hedspeth, William J.	Watson, Zachary J.
Joyner, William T.	
Lee, Sr., Thomas M.	
Long, Jody P.	
Marshall, IV, Darrell J.	
Mendenhall, Kevin R.	
Merrill, Phillip B. G.	