



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

The Town of Kill Devil Hills is accepting applications for the following position:

FIREFIGHTER – Performs responsible fire suppression, rescue and emergency medical activities including responding to emergency medical calls, operating fire apparatus, and participating in firefighting. Applicants must possess a valid driver's license with the ability to obtain a N.C. class B license upon hire. Applicants must be certified as a N.C. Firefighter II, N.C. Hazardous Materials and Medical First Responder (EMT-B preferred). All required certifications can be IFSAC or ProBoard certified. Candidates selected for further consideration will submit a background check, driving record and copy of the required certifications. Candidates will also be required to complete a physical agility test along with participation in an assessment center that will demonstrate the candidate's knowledge, skills and abilities required of this position. Starting pay is \$38,570 with an excellent benefits package.

Town of Kill Devil Hills Employment Applications must be received in the **Administration Department by 5:00 p.m. on Friday, August 11, 2017 or postmarked by that date** submitted to:

Town of Kill Devil Hills
ATTN: Mr. Shawn Murphy, Assistant Town Manager
102 Town Hall Drive
P.O. Box 1719
Kill Devil Hills, NC 27948

To receive an application, please call (252) 449-5300, check the website at www.kdhnc.com, or come to the Town Hall Administration Department.

The Town of Kill Devil Hills is an Equal Opportunity Employer.

FIREFIGHTER

General Statement of Duties

Performs responsible fire suppression, rescue and emergency medical activities including responding to emergency medical calls, operating fire apparatus, and participating in firefighting.

Distinguishing Features of the Class

An employee in this class participates in the 24-hour operations of fire suppression personnel and operations at the fire station and is subject to call-back response. The employee participates in operation of fire apparatus, firefighting, and equipment and facilities maintenance. The employee also participates in emergency medical response as a First Responder or EMT-B. Work requires that the employee stay abreast of state-of-the-art fire suppression, rescue, and emergency medical procedures, techniques, and equipment and requires the employee to incorporate the necessary changes into in-service training. Ability to make effective decisions under pressure is required in all aspects of work. The employee is subject to the hazards associated with firefighting and emergency medical including working in inside and outside environments, in extreme hot and cold temperatures and bad weather, loud noise, vibration, moving parts, high heat, chemicals, fumes, odors, dusts, gases, poor ventilation, oils, wearing respirators, and working in close quarters. The employee is also subject to OSHA standards on bloodborne pathogens. Work is performed under regular supervision of the Station Captain and is evaluated through observation, conferences, and written reports concerning the quality and effectiveness of work completed.

Duties and Responsibilities

Essential Duties and Tasks

Responds to emergency medical calls; performs CPR and administers first aid.

Responds to major alarms and participates in firefighting operations including operation of fire apparatus and other equipment as required; responds and participates in remediation activities of chemical spills, hazardous materials, and other related incidents.

Inspects station, and equipment for proper appearance and condition; performs maintenance and cleaning of fire apparatus, equipment, station building, hydrants, pumpers, hoses, and related facilities.

Assists with the preparation fire reports; participates in public fire education and training programs; participates in fire prevention programming and fire inspections activities.

Additional Job Duties

Participates in special projects as required; utilizes specialized knowledge in areas such reports, computers, maintenance and communications issues.

Performs related duties as required.

Recruitment and Selection Guidelines

Knowledges, Skills, and Abilities

Considerable knowledge of modern methods of attacking fire emergencies and of the use and maintenance of firefighting apparatus and equipment.

Considerable knowledge of emergency medical response, protocols, and procedures at the EMS medical first responder level.

Considerable knowledge of departmental rules and regulations.

Thorough knowledge of Town streets and layout and hydrant locations.

Working knowledge of fire prevention programming and fire education programming.

Working knowledge of the application of information technology to the work.

Skill in collaborative conflict resolution.
Ability to operate all department fire apparatus.
Ability to maintain effective working relationships with employees and members of the public.
Ability to make sound judgments in emergency situations.
Ability to maintain physical fitness standards as required to perform assigned work.

Physical Requirements

Must be able to physically perform the basic life functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, pushing, pulling, lifting, grasping, feeling, talking, and hearing.

Must be able to perform heavy work exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Must possess visual acuity to size up the color, volume, and extent of fire involvement at fire scenes, to operate heavy fire apparatus in emergency situations, and to prepare records and reports.

Desirable Education and Experience

Graduation from high school supplemented by completion of courses and seminars in fire suppression and emergency medical service; and some experience in a fire service; or an equivalent combination of experience and education.

Special Requirements

Possession of a valid class B North Carolina driver's license.

Possession of a NC Firefighter II certification.

Ability to obtain certification as an EMT-B within time limits set by the department.

Kill Devil Hills

2015

2016

Special Note: This generic class description gives an overview of the job class, its essential job functions, and recommended job requirements. However, for each individual position assigned to this class, there is available a completed job questionnaire with a physical abilities checklist that can give further details about that one specific position. Those documents should be reviewed before initiating a selection process. They can provide additional detailed information on which to base various personnel actions and can assist management in making legal and defensible personnel decisions.