

Fire Chief
TROY N. TILLEY

Fire Marshal
JOHN L. RISOLDI SR



Deputy Fire Chief
FRANK M. ROEPCKE, III

Administrative Support
PAM RIDDICK

THE TOWN OF KILL DEVIL HILLS
NORTH CAROLINA

FIRE DEPARTMENT

Date: May 1, 2023
To: Debbie Diaz, Town Manager
From: Troy N. Tilley, Fire Chief 
Re: Replacement Appointment to the Local Firefighters' Relief Fund

With the recent retirement of Finance Director Beverly Kissinger, effective May 1, 2023, I respectfully request that the Kill Devil Hills Board of Commissioners accept Mrs. Kissinger's resignation as the Treasurer to the Local Firefighters' Relief Fund and that the Board of Commissioners appoint Mrs. Angell Doughtie, the Town's new Finance Director, to fill the position of Treasurer. This position is an appointment made by the Board of Commissioners. Attached please find Mrs. Kissinger's resignation letter. I request that this appointment be scheduled for the May 8, 2023 Board of Commissioners meeting.

Thank you for your consideration. Should you have any questions, please do not hesitate to contact me.



Town of Kill Devil Hills
Finance Department
P.O. Box 1719
Kill Devil Hills, NC 27948

MEMORANDUM

April 13, 2023

To: Ron Barnes, Chairman
Troy Tilley, Fire Chief

From: Beverly Kissinger, Finance Director / FRF Treasurer

RE: Relief Fund Board resignation.

Along with my retirement from the Town of Kill Devil Hills, I am also tending my resignation as Kill Devil Hills Fire Department Relief Fund Treasurer effective May 1, 2023.

It has been a pleasure working with the Relief Fund Board over the years.

Sincerely,

A handwritten signature in black ink, appearing to read "Beverly Kissinger", with a long, sweeping flourish extending to the right.

Beverly Kissinger