



TOWN OF KILL DEVIL HILLS
Land Where Flight Began

MEMORANDUM

June 28, 2023

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager 

REF: Consent Agenda

1. Minutes (Attached CA-1A)

A. June 14, 2023

2. Budget Amendments and Transfers (Attached CA-2A, CA-2B, and CA-2C)

- A. #22 – To record funds for Fleet Maintenance inventory.
- B. #23 – To record funds for fleet maintenance repairs for the Streets department.
- C. #24 – To record the revenues and associated expenditures for leases in accordance with the new leasing standard, GASB 87.

3. Streamflow Rehabilitation Assistance Program grant (Attached CA-3)

The Town has applied for and has been notified that \$51,788 additional Streamflow Rehabilitation Assistance Program (StRAP) grant funds were reallocated by N.C. Department of Agriculture for previously awarded StRAP grantees who successfully performed on projects and met certain financial criteria. Proceeds from the grant will be used to clear vegetative debris removal from the drainage channel located in the unimproved portion of the Bickett Street right-of-way west of Lee Avenue.

Approval of the Consent Agenda will:

- Accept the grant award of \$51,788 from the StRAP grant for Bickett Street channel debris removal.
- Authorize the Town Manager to execute any contracts related to the project, including a modification to the Town's existing contract with the N.C. Department of Agriculture, for the debris removal project.
- Approve any necessary budget amendments to appropriate and record the necessary grant funds.

Staff recommends approval of the Consent Agenda and a motion would be in order.