



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

May 12, 2025

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager

REF: New Business

3. 2027 Kill Devil Hills Beach Erosion Control and Flood and Hurricane Protection Works Project (Beach Nourishment) Capital Project Ordinance (Attached NB-3)

Initially established on May 13, 2015, the Erosion Control and Flood and Hurricane Protection Works Capital Project Ordinance was established as a part of the Town's overall budget documentation. Prior to the beginning of a beach nourishment project, the Town is required, in accordance with N.C.G.S. §159-13.2(c) to adopt a balanced project ordinance for the life of the project. Additionally required by statute, this capital project ordinance clearly identifies the Town's beach nourishment project and authorizes its undertaking, while also identifying estimated revenues and making appropriations necessary to complete the project.

The Finance Department's meeting memorandum details the proposed ordinance for the 2027 project, which outlines the appropriations areas of design, permitting & professional services; mobilization and demobilization services; and construction costs.

This ordinance makes no change to the Town's Beach Erosion Control and Flood and Hurricane Works Municipal Service District (MSD) tax rate.

Staff recommends the Board of Commissioners Adopt the 2027 Kill Devil Hills Beach Erosion Control and Flood and Hurricane Protection Works Project (Beach Nourishment) Capital Project Ordinance as presented, and a motion will be in order.



THE TOWN OF KILL DEVIL HILLS
NORTH CAROLINA

TAX AND FINANCE DEPARTMENT

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SCOTT NICKENS

Accounts Payable
MARGARET CLARK

Payroll and Benefits
CHERI WOODS

Customer Services Representative
CELENA DERMATAS

Administrative Specialist
RON FARLEY

To: Debbie Díaz, Town Manager

From: Angell Doughtie, Finance Director AD

Date: May 12, 2025

Re: 2027 Beach Nourishment Capital Project Ordinance

In consultation with the Planning Department, this memo serves as the Finance Department's recommendation to adopt the 2027 Beach Nourishment Capital Project Ordinance. In order to keep on track with scheduling the Beach Erosion Control and Flood and Hurricane Protection Works (beach nourishment) Project in 2027, regulatory and resource agencies must be contacted now and scoping meetings must take place. This project ordinance covers these initial scoping costs, with funds coming from the Beach Nourishment Capital Reserve Fund.

Once estimates for the remainder of the project are received, the 2027 Beach Nourishment Capital Project Ordinance will need to be amended to appropriate funds for the rest of the project. These costs include but are not limited to design, permitting and professional services, mobilization and demobilization, contingency expenses, and pumping construction costs. At that time, the revenues needed to complete the project will be identified. This may include but is not limited to special obligation bonds, contributions from Dare County, *ad valorem* revenues, capital reserve funds, and other sources of revenue.

This ordinance makes no change to the Town's current Beach Erosion Control and Hurricane Works Municipal Service District (MSD) tax rate.

**2027 Kill Devil Hills Beach Erosion Control and
Flood and Hurricane Protection Works Project (Beach Nourishment)
Capital Project Ordinance**

BE IT ORDAINED by the Kill Devil Hills Board of Commissioners of the Town of Kill Devil Hills, North Carolina, that, pursuant to North Carolina General Statutes Chapter 159, Section 13.2, the following capital project ordinance, as follows:

Section 1.

The project authorized is 2027 KILL DEVIL HILLS BEACH EROSION CONTROL AND FLOOD AND HURRICANE PROTECTION WORKS PROJECT (BEACH NOURISHMENT) may be financed from various sources, including special obligation bonds, grant funds, *ad valorem* revenues, or other sources of revenue. The estimated project life is anticipated to be through December 31, 2027.

Section 2.

The officers of the Town are directed to proceed with the capital project within the terms of the Beach Erosion Control and Flood and Hurricane Works Municipal Service District (MSD) resolution, and budget contained herein.

Section 3.

Appropriations will be made for the project in the following areas: Design, Permitting & Professional Services, Mobilization, Demobilization, and Construction Costs. Initial appropriation from the Beach Nourishment Capital Reserve Fund will be as follows:

Design, Permitting & Professional Services	\$25,000
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Section 4.

The Finance Officer is directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirement of the grantor agencies, the grant agreements, and federal regulations. The terms of any bond resolution(s) also shall be met.

Section 5.

Funds may be advanced from the Capital Project Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 6.

On a quarterly basis, the Finance Officer is directed to report on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 7.

The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board of Commissioners.

This ____ day of May 2025.

SEAL

John Windley
Mayor

ATTEST:

James Michael O'Dell
Town Clerk