



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

May 28, 2025

TO: Mayor and Board of Commissioners

FROM: Debora P. Díaz, Town Manager 

REF: New Business

1. Partnership Organizations

Over the years, the Town of Kill Devil Hills has entered into partnership with various organizations to accomplish its mission and provide services for its citizens. The Town currently supports four partnership organizations that serve the citizens of Kill Devil Hills: the Community Care Clinic of Dare, Interfaith Community Outreach, Nags Head Woods Ecological Preserve, and the Outer Banks Family YMCA. These organizations are not provided a donation from the Town: they receive funding to provide specialized services to KDH citizens on the Town's behalf, and are required to provide an annual report to the BOC on their operations as a part of this relationship.

In 2021, the General Assembly enacted N.C.G.S §14-234.3, which set stringent requirements for municipal governing board members who may also serve as officers, directors, or board members of non-profit organizations that receive funding through a contract with that municipality. Any member of a governing board who also serves in an organization in the capacity above is not permitted to knowingly participate in a discussion about or vote on funding through contract for their specific organization.

Historically, funding for the partnership organizations has been part of the Board's review and approval process of the Town Manager's Recommended Budget. In consideration of the Board's continued commitment to transparency, Staff recommends the BOC approve funding levels for the following partnership organizations for Fiscal Year 2025/2026 through a separate motion, which is included as a part of the Town Manager's Recommended Budget for Fiscal Year 2025/2026:

- Community Care Clinic of Dare \$10,000.00
- Interfaith Community Outreach \$10,000.00
- Nags Head Woods Ecological Preserve \$ 5,000.00
- Outer Banks Family YMCA \$ 5,000.00

A motion is in order.