

TOWN OF KILL DEVIL HILLS
BUDGET AMENDMENT REQUEST



Finance Department Use Only

Budget Amendment Number: 1C

Finance Officer: AD

INCREASE (DECREASE)			INCREASE (DECREASE)		
CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
68 573021	C/O Beach Nourishment	\$312,769.98	68 494194	Contribution from Beach Nourishment Capital Reserve Fund	\$312,769.98
5050 572015	Transfer to Capital Project Fund	\$312,769.98	10 499194	Fund Balance Appr – Beach Nourishment	\$312,769.98
TOTAL		\$625,539.96	TOTAL		\$625,539.96

JUSTIFICATION: To appropriate funds from the Beach Nourishment Capital Reserve Fund to the 2027 Beach Nourishment Capital Project Fund **Corrected**

RECOMMENDED: APPROVED: _____

DATE: September 8, 2025



TOWN OF KILL DEVIL HILLS

BUDGET AMENDMENT REQUEST

Finance Department Use Only

Budget Amendment Number: 2

Finance Officer: AD

INCREASE (DECREASE)			INCREASE (DECREASE)		
CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
4200 501075	Videographer/Editor	3,175.00	10 499105	Fund Balance Appropriated - Encumbrance	1,140,370.54
4200 501075 5120	Videographer-GAC	5,000.00			
4200 508000	Professional Services	9,871.25			
4200 508100	Engineering Services	15,420.00			
4200 520000	Printing	510.00			
4200 526000	Advertising	1,170.00			
4200 557001	Misc-Special Events	14,814.00			
4450 519000	Maintenance Contracts	12,366.40			
5000 515000	M&R – Building & Grounds	887.60			
5000 515010	M&R – Shoreline Access	787.00			
5000 515020	M&R – Rec Facilities	3,970.00			
5000 572000	C/O – Buildings	47,947.43			
5000 573000	C/O – Other Improvements	19,800.00			
5050 545040	Beach Nourishment	46,657.00			
5100 515998	Insurance Claims	500.00			
5100 533000	Supplies & Materials	642.00			
5100 533004	Supplies & Materials-Radar	10,230.00			
5100 533017	Supplies & Mat-Car Radios	11,661.20			
5100 533019	Supplies – Handheld Radios	11,552.00			
5100 536000	Uniforms	4,922.78			
5100 575000	C/O – Vehicles	80,731.83	10 499155	Fund Balance Appropriated - Sidewalks	485,156.75
5300 575000	C/O – Vehicles	813,309.65			
5600 515080	M&R – Sidewalks	4,935.00	10 499191	Fund Balance Appropriated - Streets	1,316,608.02
5600 533000	Supplies & Materials	1,944.40			
5600 577010	C/O – St Const Cap Reserve	1,316,608.02	10 499192	Fund Balance Appropriated – Powell	315,165.00
5600 577030	C/O – Sidewalk Reserve	485,156.75	30 499105	Fund Balance Appropriated - Encumbrance	685,051.96
5700 577000	C/O – Powell Bill	315,165.00			
5800 548010	Purchases - Dumpsters	17,566.00			
8100 533000	Supplies & Materials	2,750.00	65 499105	Fund Balance Appropriated – Encumbrance	2,604.75
8100 572000	C/O – Buildings	22,500.00			
8100 572001	C/O – Plant	20,478.00			
8180 572000	C/O – Buildings	210,760.00	68 499105	Fund Balance Appropriated – Encumbrance	19,485.00
8180 573000	C/O – Other Improvements	428,563.96			
65 572021 6504	C/O – Beach Nourish-FEMA	2,604.75			
68 573021	C/O – Beach Nourishment	19,485.00			
TOTAL		3,964,442.02	TOTAL		3,964,442.02

JUSTIFICATION: To record encumbrances outstanding at 6-30-2025

RECOMMENDED:



APPROVED:

DATE:

September 8, 2025

TOWN OF KILL DEVIL HILLS
BUDGET AMENDMENT REQUEST



<i>Finance Department Use Only</i>
Budget Amendment Number: 3
Finance Officer: <i>AD</i>

INCREASE (DECREASE)			INCREASE (DECREASE)		
CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
8180 545000	Contracted Services	\$30,000.00	30 499200	Retained Earnings	\$30,000.00
TOTAL		\$30,000.00	TOTAL		\$30,000.00

JUSTIFICATION: To appropriate funds for an on-call contractor to complete Water Systems repairs as needed. Work includes water Taps, hydrant and valve work as necessary.

RECOMMENDED: *[Signature]* APPROVED: _____

DATE: September 8, 2025