



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

MEMORANDUM

September 8, 2025

TO: Mayor and Board of Commissioners
FROM: Debora P. Díaz, Town Manager 
REF: New Business

1. Appointments and Nominations

All applications on file from persons interested in serving in any capacity have been previously copied to the Board of Commissioners and no new applications for those purposes have been received. Appointment histories, as necessary, are included below. Town Staff has continued its outreach through print and electronic media, social media, and the KDH website to encourage interested members of the public to submit applications for consideration.

A. Historic Landmarks Commission – two positions

Grant Fletcher and Sandie Markland are currently serving terms on the Historic Landmarks Commission that expire September 2025, and both have expressed a desire for reappointment. A motion(s) will be in order to make two (2) three-year appointments to the Historic Landmarks Commission that will expire in September 2028.

B. Board of Adjustment – regular member

Jason Self's term as a regular member of the Board of Adjustment expires October 2025, and he has expressed a desire for reappointment. A motion will be in order to make a three-year appointment for a regular member to the Board of Adjustment that will expire October 2028.

C. Board of Adjustment – alternate member

Grant Fletcher's term as an alternate member of the Board of Adjustment expires October 2025, and he has expressed a desire for reappointment. A motion will be in order to make a three-year appointment for an alternate member to the Board of Adjustment that will expire October 2028.

Name	Appointment History
<p>Fletcher, Grant</p> <p>Historic Landmarks Commission</p> <p>Board of Adjustment – Alternate Member</p>	<p>Historic Landmarks Commission – Appointed November 2019 and reappointed for successive terms. Current term ends September 2025.</p> <p>Board of Adjustment – Appointed April 2024 to fill an Alternate Member vacancy for a term ending October 2025.</p>

Name	Appointment History
<p>Sandie Markland</p> <p>Historic Landmarks Commission</p>	<p>Historic Landmarks Commission – Appointed September 2013 and reappointed for successive terms. Current term ends September 2025. Service as HLC Chairperson January 2019 to present.</p> <p>Planning Board – Appointed September 2023 to present.</p>

Name	Appointment History
<p>Jason Self</p> <p>Board of Adjustment – Regular Member</p>	<p>Board of Adjustment – Appointed as an alternate member from December 2016 to October 2019. Appointed as regular member May 2019 and reappointed for successive terms. Current term ends October 2025.</p> <p>Historic Landmarks Commission – April 2005 to August 2009.</p>