



TOWN OF KILL DEVIL HILLS PUBLIC SERVICES

Post Office Box 1719, 107 Town Hall Drive
Kill Devil Hills, NC 27948
Administration (252) 480-4080, Fax (252) 441-6136
Office Hours: 8:00 a.m. – 5:00 p.m. Mon. – Fri.
Water Plant (252) 480-4090
www.kdhnc.com

STEPHEN F. ALBRIGHT
Director

December 8, 2025

DEREK A. DAIL
Assistant Director

Memorandum

MARCIA K. OLLIS
Administrative Services

To: Debora P. Díaz, Town Manager

ALFRED W. BURTON
Water Plant

From: Derek A. Dail, Assistant Public Services Director 

CHAD PARKS
Water Systems

Subject: *Recommendation for Acceptance of Street Improvements in E. Boundary Street.*

L. RANDOLPH TURNER
Streets

Please find the attached letter Albemarle & Associates, LTD on behalf of Beach Mart Golf, Inc. requesting acceptance of the recently completed improvements to E. Boundary Street.

LYNN E. LINDSEY
Solid Waste

The Board of Commissioners approved the conceptual right-of-way improvements plan for these streets at their April 14, 2025 meeting. Beach Mart Golf, Inc worked with Albemarle & Associates, LTD to provide engineering oversight for the project with roadway construction work completed by Barnhill Contracting Company.

Public Services has received the as-built surveys and testing results for the improvements. Staff has inspected the improvements, reviewed the as-builts and testing reports and finds the final work to be in general compliance with the approved plans.

Attached you will find a street acceptance request package including:

- Street improvements acceptance request from Albemarle & Associates, LTD, on behalf of Beach Mart Golf, Inc.
- As-Built Survey for roadway and site improvements
- Town Engineer's approval of acceptance
- Geotechnical subgrade, base and pavement testing and certifications

Staff recommends approving the acceptance of these street improvements. If the Board of Commissioners agrees with this recommendation, following motion would be appropriate:

1. Adopt the Official Traffic Map, revised to reflect the improvements;
2. Adopt the Powell Bill Map, revised to reflect the improvements.

Thank you for your consideration.



November 26, 2025

Derek A. Dail, P.E.
Public Services
Town of Kill Devil Hills
P.O. Box 1719
Kill Devil Hills, N.C. 27948

By **e-mail**

Subject: **Beach Mart Golf, Inc. - Boundary Street
Recommendation of Street Acceptance**

Dear Mr. Dail:

We have reviewed the geotechnical report and the as-built drawings provided for the referenced project. Based on our evaluation, the installation of the Boundary Street extension complies with the Town Standards. We therefore recommend its acceptance into the Town's operations and maintenance program.

Respectfully yours,

A handwritten signature in blue ink that reads "Emily R. Zeltmann".

Emily R. Zeltmann, P.E.
Project Engineer

V:\2025\25200 - KDH General Services Contract\Boundary St Extension - Concurrence To Town\Beach Mart Golf, Inc - Concurrence Letter.doc

Cc: Mr. Steve Albright, Public Services Director, KDH
File



November 25, 2025

Town of Kill Devil Hills Public Services
107 Town Hall Drive
PO Box 1719
Kill Devil Hills, NC, 27948

ATTN: Derek Dail, P.E., Assistant Public Services Director

RE: East Boundary Street Extension

Dear Derek:

As you are aware, plans to improve the remaining portion of East Boundary Street between US-158 and Wrightsville Boulevard were approved on August 14th, 2025, and construction began shortly thereafter. Work has recently been completed on this extension including hydroseeding of the disturbed areas. I have forwarded the testing reports and as-built survey and Beach Mart Golf Inc provided a check in lieu of a bond for stabilization.

On behalf of Beach Mart Golf Inc., please accept this letter requesting the Town of Kill Devil Hills to approve the construction of this section of the roadway and acceptance into the Town roadway system. I appreciate your assistance with this project. If you have any questions or need additional information, please do not hesitate to contact me at 441-2113 (x207) or by email at mikem@albemarleassociates.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael J. Morway", with a long horizontal flourish extending to the right.

Michael J. Morway, PE
Engineer

cc: File 07365C
Beach Mart Golf Inc.



SEABOARD SURVEYING & PLANNING, INC.
 103 W. WOOD HILL DRIVE - UNIT F, P.O. BOX 58 WOOD HILL, N.C. 27599
 TEL: 919-487-9988 FAX: 919-487-9989
 WWW: WWW.SEASURV.COM

NO.	DATE	REVISIONS
1	11/29/25	AS SHOWN EXCEPT FOR THE PERMITS AND THE PERMITS
2		
3		

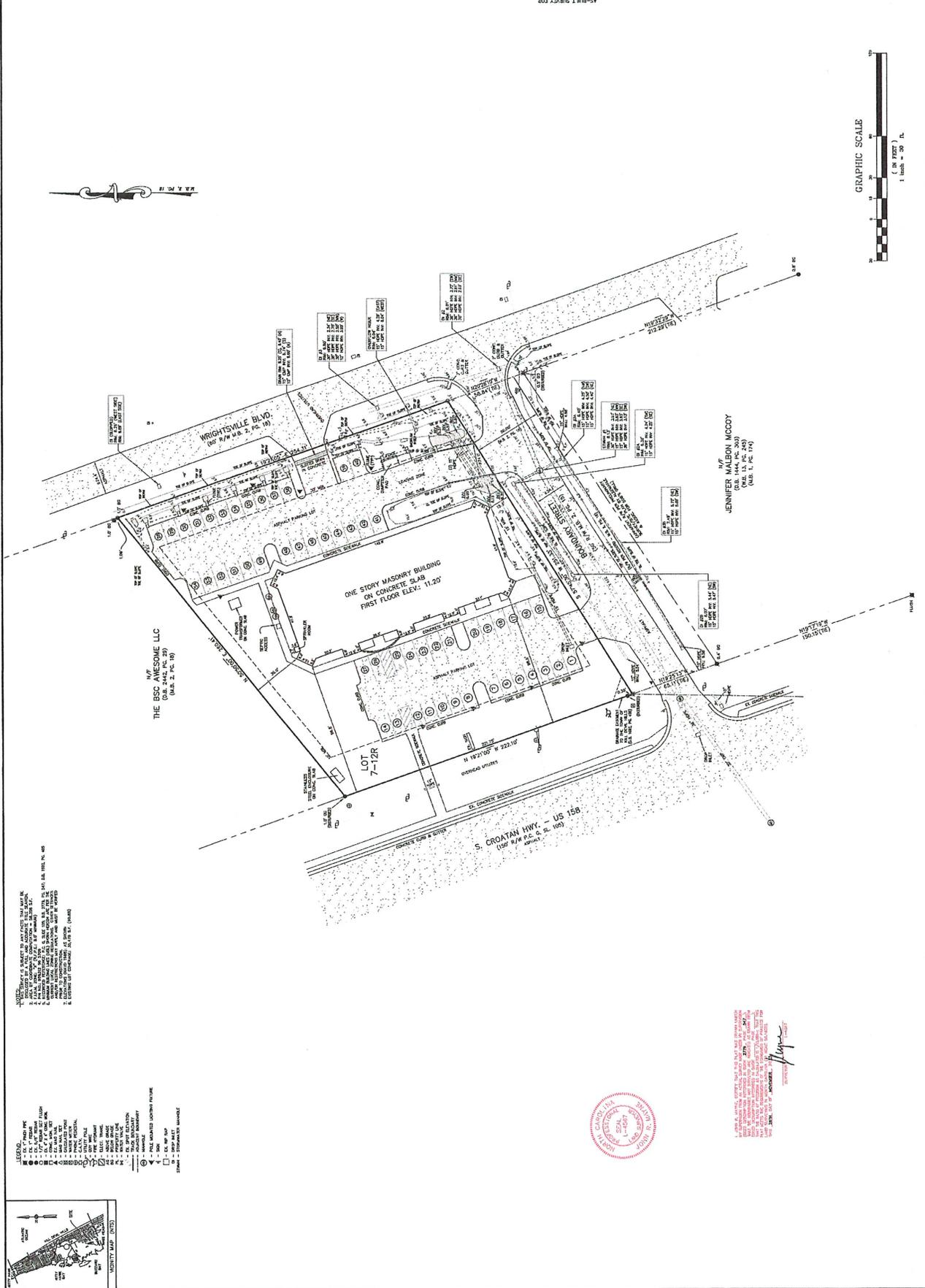
Seaboard Surveying & Planning, Inc. C-1536
 103 W. WOOD HILL DRIVE - UNIT F, P.O. BOX 58 WOOD HILL, N.C. 27599
 TEL: 919-487-9988 FAX: 919-487-9989
 WWW: WWW.SEASURV.COM

LOT 7-12R - BLOCK 8 - KILL DEVIL HILLS - ADJACENT BOUNDARY STREET RIGHT-OF-WAY
 KILL DEVIL HILLS - ATLANTIC TOWNSHIP - DARE COUNTY - NORTH CAROLINA

BEACH MART GOLF, INC.

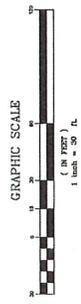
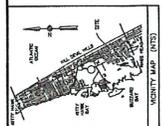
FILE NO.: 241372-038
 DRAWING: 11/24/25 TC
 CHECKED: 11/25/25 JRM
 ISSUED: 11/25/25

SHEET NO. **1**
 OF 1 SHEETS



- NOTES:**
1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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 6. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.

- LEGEND:**
- 1. 1" = 100'
 - 2. 1" = 200'
 - 3. 1" = 400'
 - 4. 1" = 800'
 - 5. 1" = 1600'
 - 6. 1" = 3200'
 - 7. 1" = 6400'
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 - 18. 1" = 13107200'
 - 19. 1" = 26214400'
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 - 21. 1" = 104857600'
 - 22. 1" = 209715200'
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 - 25. 1" = 1677721600'
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Jennifer Malbon McCoy
 Jennifer Malbon McCoy
 Professional Engineer
 State of North Carolina
 License No. 1444



TOWN OF KILL DEVIL HILLS

Land Where Flight Began

Resolution of Acceptance of Street Improvements to East Boundary Street

WHEREAS, street and right-of-way improvements to East Boundary Street, have recently been completed; and

WHEREAS, Albemarle & Associates, Ltd., on behalf of Beach Mart Golf, Inc., has petitioned the Board of Commissioners to accept the street improvements into the Town of Kill Devil Hills public streets system; and

WHEREAS, the Kill Devil Hills Town Code, Chapter 91, Streets, Acceptance and Improvement of Public Streets establishes the procedure and criteria that must first be met prior to the Town accepting any street improvements into the Town's public systems; and

WHEREAS, Albemarle & Associates, Ltd. and Kill Devil Hills Town Staff have submitted the following:

- Street improvements acceptance request from Albemarle & Associates, Ltd., on behalf of Beach Mart Golf, Inc.;
- Town Engineer's approval of acceptance;
- Geotechnical subgrade, base, and pavement testing and certifications; and
- As-Built Survey of East Boundary Street improvements;

therefore be it

RESOLVED, That the Board of Commissioners for the Town of Kill Devil Hills approves the following:

1. The street and right-of-way improvements for East Boundary Street are hereby accepted into the Town's public streets system;
2. The Official Traffic Map of the Town of Kill Devil Hills, reflecting these improvements and regulatory signage of the Town of Kill Devil Hills is hereby adopted as amended;
3. The revised Powell Bill Map is hereby adopted as amended.

This 8th day of December, 2025.

SEAL

John Windley
Mayor

ATTEST:

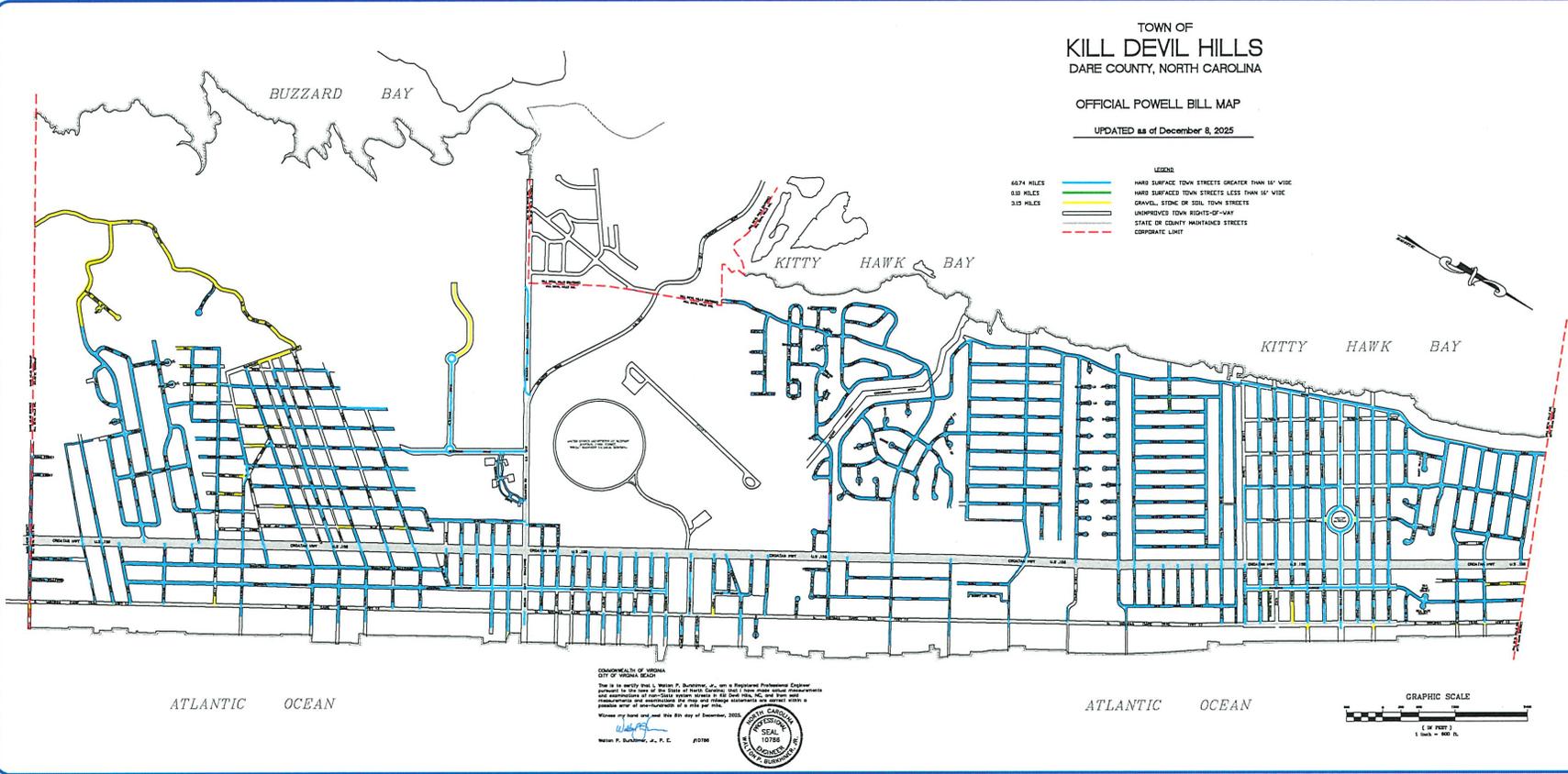
James Michael O'Dell
Town Clerk

TOWN OF
KILL DEVIL HILLS
 DARE COUNTY, NORTH CAROLINA

OFFICIAL POWELL BILL MAP

UPDATED as of December 8, 2025

- LEGEND**
- 0.674 MILES HARD SURFACE TOWN STREETS GREATER THAN 16' WIDE
 - 0.0 MILES HARD SURFACED TOWN STREETS LESS THAN 16' WIDE
 - 0.0 MILES GRAVEL, STONE OR SOIL TOWN STREETS
 - 0.0 MILES UNSURFACED TOWN RIGHTS-OF-WAY
 - STATE OR COUNTY MAINTAINED STREETS
 - CORPORATE LIMIT

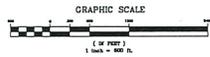


CONSENTED TO BY ORDINANCE NO. 2025-001
 CITY OF WILMINGTON

WILMINGTON, NORTH CAROLINA
 I, the undersigned, Mayor of the City of Wilmington, North Carolina, do hereby certify that the above described map was duly adopted by the City Council of the City of Wilmington, North Carolina, on the 15th day of December, 2025, and that the same is a true and correct copy of the original map as the same appears on file in the office of the City Clerk of the City of Wilmington, North Carolina.

Witness my hand and seal this 15th day of December, 2025.

[Signature]
 Mayor P. Buckner, Jr., P. C. #10766

OFFICIAL POWELL BILL MAP
 December 8, 2025 UPDATE

NO.	DATE	REASONS	DESCRIPTION	BY

ATLANTA, MISSISSIPPI, CHARLOTTE, ATLANTA, TUNNERS, DARE COUNTY



Powell Bill Mapping and Certification

AMERICAN Engineering
 1000 S. W. 10th St., Suite 100
 Ft. Lauderdale, FL 33304
 Phone: 954-561-1111
 Fax: 954-561-1112
 Email: info@americaneng.com

Base Mapping

TOWN OF KILL DEVIL HILLS
 PLANNING AND INSPECTIONS
 DEPARTMENT
 1000 S. W. 10th St., Suite 100
 Ft. Lauderdale, FL 33304
 Phone: 954-561-1111
 Fax: 954-561-1112
 Email: info@americaneng.com

